RG104 Entry 235

Volume 503

May 23, 1928 – February 8, 1932

Letters Sent to

Denver Mint

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 503

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 503 of 600
NC-152, Entry 235

of the United States Mint,

23, 1928.

DENVER,

1932

COLORADO.

RG104 E-235 Vol 503

he Superintendent of the United States Mint,

From May 23, 1928. to Feby. 6, 1932

DENVER,

COLORADO.

RG104 E-235 Vol 503

May 23, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company, as follows:

L/4/4096, 4-25-28, Denver to Omaha, Neb.	
$1,000 in cents	$24.96
L/4/4097, 4-13-28, Denver to Omaha, Neb.	
$1,000 in cents	24.96

Respectfully,

Acting Director of the Mint.

F-1

May 26, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Bill of the American Ry. Exp. Co., $2.55, express charges on dies, Philadelphia to Denver, 4/18/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

Acting Director of the Mint.

R. 2.

RG104 E-235 Vol 503

May 24, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith find Government bill of lading No. 515485, covering shipment of mint concentrates from Denver to Omaha, April 10, 1928, on which it will be noted that the weight receipted for by the A. S. & R. Co. differs from the weight shipped, being less by 63 pounds. Explanation is requested as to the cause of this difference - possibly you may need to communicate with the A. S. & R. Co. concerning same. Also please state whether the value of $225 per ton noted thereon is a proper basis for determining the Government's loss and making deduction from the carrier's bill in case part of the shipment was lost in transit. Please return the bill of lading.

Respectfully,

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

May 25, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of April.

Pages 4 and 5 of the Bullion Account Current are herewith returned for correction as per pencil notations. The value of Recoinage Metal, Bronze, both sides, page 4, should be $378.83 instead of $378.43, with corresponding changes in the column footings and values forwarded on page 5 as well as grand totals. In the cash account the payments for mutilated coin should be $45.46 instead of $45.44, and apparently the cash payments for regular deposits should be $2,407.32 instead of $2,407.34, thus making the total payments for bullion agree with the abstract sheets. Recoinage surplus from the recoinage accounts should be stated on future accounts current ("Cash" section) two lines above where shown on this account current. The line used in this instance is for surplus on purchased coin. Also please note the additions required under the heading of "Inclosures".

One copy of the special deposit account current is also herewith returned for corrections as noted; the balance from the last account and other items should be $5,495.92 instead of $5,496.97.

Respectfully,

Acting Director of the Mint.

P. F.

June 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1928.

Salaries and Wages	$12,900.00
Contingent Expenses	2,000.00

It will be noted that the amount for salaries and wages is $100 less than requested in your letter of May 25th. To have granted the $13,000 would make necessary the releasing of part of the reserve of $350 which does not appear to be needed considering the approximate unused balance at the end of May and the amount stated above as approved.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

June 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Bill of the Union Pacific Co., $258.21, freight on mint concentrates, Denver to Omaha, 4 /10/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

P. H.

RG104 E-235 Vol 503

June 2, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Bill of the Union Pacific Co., $2.32, freight charges on empty bags, Omaha to Denver, 5/10/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

June 6, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith for payment from the profits on minor coinage bill of the American Railway Express Company as follows:

L/5/4604 5/5/28 Denver to Omaha	$2000 in nickels		
	3000 in cents		$42.33

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P.

RG104 E-235 Vol 503

Cont ingent Expenses Office
Dire ctor of Mint 1928.

June 8, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized purchase ton / borax glass three hundred dollars Denver Fire Clay.

O'Reilly
Acting Director.

OR

RG104 E-235 Vol 503

June 11, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is in receipt of your letter of June 7th concerning calculation blotters, the most recent supply of which do not open out flat.

When our requisition for the blotters was filed with the Printing Division they objected to supplying the binding heretofore used because of the inferior quality of the required paper, and suggested the much less expensive binding which has been supplied. Our consent was given in expectation that thin books would be available and that they would lie sufficiently flat for practical purposes. However, after materials were received it was learned that thin books could not be supplied with the kind of binding used.

None of the books having the old style binding are on hand. It is suggested that you remove the rivets and put rings in their place similar to rings used in loose leaf books.

Respectfully,

M. M. O'Reilly
For

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

June 12, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from profits on minor coinage, bill of the American Ry. Exp. Co., as follows:

L/5/4814 Denver to Dallas 4/28/28 $5,000 in cents $160.87

Respectfully,

Acting Director of the Mint.

P. F.

June 12, 1926.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In accordance with your request, I am inclosing a new bond for Mr. Boswell in the sum of $5,000.

I am also inclosing Mr. Boswell's accomplished bond in the amount of $2,000 with the request that you deliver it to Mr. Boswell for the purpose of having him take it to the Surety Company and have it destroyed.

Respectfully,

Acting Director of the Mint.

June 14, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In accordance with the recommendation contained in your letter of June 11th, you are authorized to purchase the following graphite goods for the use of your Mint from the firms named:

Chicago Crucible Co.

12 - No. 500, Denver Mint Special Black Lead
Crucible Covers at $6.00 each - - - - - - - - - - - $72.00

Dixon Crucible Co.

50 - No. 30, Denver Mint Special Black Lead
Crucible Covers at 75¢ each - - - - - - - - - - - $37.50
300 - No. 80, Denver Mint Special Black Lead
Crucible Covers at $2.00 each - - - - - - - - - - 600.00
200 - No. 20, Denver Mint Special Black Lead
Crucibles at $2.40 each - - - - - - - - - - - - - 480.00
500 - 9 inch, Graphite Stirrers at 20¢ each - - - - - - 100.00

Vesuvius Crucible Co.

200 - No. 30, Denver Mint Special Black Lead
Crucibles at $3.00 each - - - - - - - - - - - - - 600.00,

less 1% 10 days on each of the above items; these bids being the lowest of three received.

The proposals forwarded with your letter are inclosed.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

June 20, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The follwoing pertains to your accounts for the month of May.

One copy of the schedule of collections is returned for amendment as per pencil notations. Please note that this form is primarily for the purpose of bringing similar items together and showing their total as carried to the account current; changes in three items are necessary in order to make this schedule conform with the items that are correctly shown on the account current.

In connection with the above it is suggested that a schedule somewhat similar to the pencilled enclosure should be provided for showing the total proceeds of gold and silver in the several lots of M. & R. Department sweeps sold, as carried to the account current. Such a schedule would be particularly helpful to an auditing clerk if he did not thoroughly understand mint practices.

Please be advised that contract; No. T4m-30 should have been indicated on the sweeps sale vouchers - forms 211 with sub-vouchers - instead of being indicated on public voucher forms No. 1034 - vouchers Nos. 372 and 373. The method of procurement applicable to the two vouchers last mentioned should be 5-d which should have been shown in the certificate on the face of voucher form. The above mentioned amendments have been made in this office, and in addition vouchers Nos. 372 and 373 have been amended by lining out the words "Gold coinage account", which account no longer exists, and by noting in the space "(Additional statements by Department Bureau, etc.") the following: "See sweeps vouchers with bullion account".

It is noted that a considerable number of public vouchers are still being certified on voucher form No. 1034 instead of having attached thereto certified dealers bills.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

June 20, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L//5/5068, 5-19-28, Denver to Omaha, Neb.	
$2,000 in nickels	$17.38
L/5/5070, 5-17-28, Denver to Omaha, Neb.	
$1,000 in cents	24.96

Respectfully,

R. J. Grant,
Director of the Mint.

F-A

RG104 E-235 Vol 503

June 21, 1928.

Mr. W. L. Hill,
United States Mint,
Denver, Colo.

Sir:

I am inclosing transportation and Pullman orders from Denver to Helena for your return trip to your home office.

Please notice that the appropriation to be charged with the cost of this travel is 1929. It is important that you do not use these orders until after June 30, 1928, as the appropriation for 1928 is exhausted.

The cost of this travel must be charged, as indicated on the requests, to the 1929 appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

June 21, 1928.

Mr. T. J. Quirk,
United States Mint,
Denver, Colo.

Sir:

I am inclosing Pullman order from Denver to Washington for your return trip to your home office.

Please notice that the appropriation to be charged with the cost of this travel is 1929. It is important that you do not use this order until after June 30, 1928, as the appropriation for 1928 is exhausted.

The cost of this travel must be charged, as indicated on the request, to the 1929 appropriation.

Respectfully,

R. J. Grant
Director of the Mint.

June 25, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith returned please find the proposals forwarded with your letter of June 19th for furnishing certain supplies and services to your institution during the fiscal year 1929.

In accordance with your recommendation you are authorized to enter into contract with the lowest bidder on each item.

It is suggested that in future, for both yearly and definite quantity contracts covering usual supplies and services, letters of acceptance, in triplicate, be forwarded to the Bureau with the proposals of the lowest bidders when you are recommending acceptance of such bids, and that where your recommendation is for acceptance of other than the lowest bids or some unusual condition prevails, a copy of each proposal received be forwarded, with reasons for your recommendations. After the Bureau's approval has been indicated on the letters of acceptance, two copies will be returned to you, the third being retained in this office to accompany the accepted proposals to the General Accounting Office. The work incident to making of contracts will thus be expedited.

Respectfully,

Acting Director of the Mint.

T-S
Encl.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1928.

DAY-LETTER June 25, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Referring to your letter June twentieth approve recommendation contained in first paragraph (stop) Disapprove moving five million referred to in paragraph two (stop)

Grant
Director.

RG104 E-235 Vol 503

June 25, 1920.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In accordance with the recommendation contained in your letter of June 20th, you are authorized to purchase from the P. H. & F. M. Roots Company, one positive pressure involute type rotary blower to furnish air independently to the annealing furnaces in your Mint at a cost of $428.00 which includes freight to Denver; this being the lowest of three bids received.

Respectfully,

Inclosures:
Proposals.

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

June 27, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to Bureau letter of May 3, 1928, advisory of the appropriation allotments and apportionments for the fiscal year 1929, please be advised that the salaries and wages apportionments have been amended to care for the increased compensation provided for by the Welch Act, as below. It will be noted that the apportionment for the last quarter is insufficient to pay the salaries at the authorized higher rates; such apportionment will therefore be subject to amendment if and when the Congress appropriates, at its next session, the needed additional amount.

Salaries and Wages

1st Quarter	- - - - - - - -	$42,800
2nd "	- - - - - - - -	42,800
3rd "	- - - - - - - -	41,800
4th "	- - - - - - - -	30,600

Respectfully,

[illegible]

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

June 28, 1922.

Mr. T. J. Quirk,
United States Mint,
Denver, Colo.

Dear Mr. Quirk:

Your letter of June 25th reached the Bureau this morning.

I am inclosing Pullman requests from Denver to Akron, and from Akron to Washington.

Please be careful to return to this Bureau for cancellation T-183074.

I am glad to hear that your settlement is progressing favorably.

Sincerely,

M. M. O'Reilly,

Acting Director of the Mint.

Inclosures:
2 Transportation Requests.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

DAY-LETTER. July 2, 1929.

Superintendent,
United States Mint,
Denver, Colo.

New insurance contracts effective July first on shipments bullion and coin (stop) Mail shipment insurance notices to and change name thereon to De Lanoy, Wipp and Swan, two Wall Street, New York City.

Grant
Director.

RJB

RG104 E-235 Vol 503

July 2, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you of the following amounts to meet the expenses of your institution during the fiscal year 1929:

Salaries and Wages,
Mint Service Major Institutions, 1929 - $15,000.00
Contingent Expenses,
Mint Service Major Institutions, 1929 - 2,000.00
Transportation of Bullion and Coin,
Mints and Assay Offices, 1929 - - - - - 50.00

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

July 10, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Bill of the American Railway Express Co., $2.29, freight charges on brushes and handles, Port Rochester, N. Y. to Denver, 5/31/28 and bill of the Atchison, Topeka and Santa Fe Ry. Co., $2.11, freight charges on ethyl alcohol, Peoria, Ill. to Denver, 4/23/28, have this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

P.

July 10, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith for payment from profits the minor delivery bills of the American Railway Express Company as follows:

L/6/5584	5/22/28	Denver to Minneapolis	$3,000	cents	$96.55
L/6/5767	5/31/28	do to Omaha	1,000	do	24.96

Respectfully,

E. J. Grant,
Director of the Mint.

F.

July 11, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith final voucher of Marsh & McDonnell, 29/- insurance charges on shipments of minor coin made during the month of May. The rate 4 1/56 per $1,000 is correct but verification of the amounts shipped and computation of the voucher should be made before it is paid. The voucher is payable from the profits on minor coinage.

Respectfully,

Acting Director of the Mint.

P.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

July 13, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Change G. M. Hill's compensation from five seventy to six ten instead of five seventy to five ninety-five effective July first.

Grant
Director.

RG104 E-235 Vol 503

Superintendent,
United States Mint,
Denver, Colo.

RG104 E-235 Vol 503

July 25, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In response to your letter of July 19th relative to a proposed shipment of platinum to the New York Assay Office, please be advised that the platinum should be insured with De Lancy, Kipp, & Swan, Inc., the same as any other shipment of value in the form of coin or currency, the value thereof being plainly stated.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

July 23, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Please advise this Bureau if there was recently forwarded to you for accomplishment a bond for Mr. Floyd F. Smith, an employee at your Mint.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

July 27, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/6/5988, 6-9-28, Denver to San Antonio, Tex.	
$3,000 in cents	$111.10
L/6/5989, 6-5-28, Denver to Omaha, Neb.	
$1,000 in cents	24.96

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

July 31 , 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Please be advised that settlement has been made by the General Accounting Office of voucher of the Union Pacific Company, freight on mint concentrates, Denver to Omaha, 4/1/28, covered by B/L No. T -515486, in the amount of $111.47 instead of $258.21 as rendered. Kindly include this adjustment on your statement of appropriation transactions for July. Reference is made to Bureau letter of June 1, 1928.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

August 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Bill of the American Ry. Exp. Co., $1.36, express charges on dies Philadelphia to Denver, June 1, 1928, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

P. F.

August 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bills of the American Ry. Exp. Co. as follows:

L/6/6442	6/18/28	Denver to Omaha	$1,000 in cents		$24.96
L/6/6443	6/23/28	do to Houston	$2,000 in cents	)	
			17,000 in nickels	)	$262.55
L/6/6444	6/9/28	do do	10,000 in nickels	)	
			2,000 in cents	)	199.67

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

August 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following amounts to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$15,500.00
Contingent Expenses	2,000.00

Respectfully,

M. D. O'Reilly

Acting Director of the Mint.

F. F.

RG104 E-235 Vol 503

August 2, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith find voucher of Marsh & McLennan, 50¢, insurance charges on shipments of minor coin made during the month of June. The rate 4 1/5¢ per $1,000 is correct but verification of the amounts shipped and computation of the voucher should be made prior to being paid. The voucher is payable from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

August 2, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Bill of the Chicago, Burlington & Quincy RR Co., $5.50, freight charges on sleeves and aprons, Philadelphia to Denver, 5/23/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

August 2, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of June.

Last sheet of the bullion account current is enclosed for amendment to include, in the Cash account, receipt of special deposit account check in payment for minor metal wastage, $145.58, and its disbursement for deposit in the minor metal checking account. Also note transposition of the credit closing balances.

Comparison of the minor metal closing balances per the account current and per the annual settlement discloses apparent differences as below, for which explanation is requested.

			Ounces Nickel	Ounces Bronze
Coining Dept. Settlement -				
Nickel- 25% nickel, 75% bronze -64,562.70			16,140.67	48,422.03
Bronze				131,887.80
M&R Dept. Settlement -				
Nickel account -				
Copper				164,925.82
Nickel shot			120,910.41	
Clippings	) 25% nickel	(3,717.10		
Condemned	) 75% bronze	(2,026.60		
Scrap	)	(2,731.50		
		8,475.20	2,118.80	6,356.40
Bronze account (all)				1,076,851.24
Settlement Balances			139,169.88	1,428,443.29
Account Current Balances			135,567.77	1,432,045.40
Inventory differences			3,602.11 plus	3,602.11 minus

RG104 E-235 Vol 503

Denver 2.

Vo. No. 401, is supported by proposal carrying notation that the price submitted for gasoline included the Colorado state tax of 5¢ per gallon. Since no subordinate Government may tax its superior, the Federal Government, the General Accounting Office is not allowing tax payments.

It is noted that 2% discount should have been taken on Vo. No. 410, Barber & Ross, Inc., $7.79, amounting to 16¢, according to the General Schedule of Supplies. Justification of failure to take same should be supplied for attaching to the voucher, or the amount should be repaid into the Treasury.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

August 4, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

The Bureau is in receipt of your letter of August 1st, stating that there were no changes in the personnel of your Mint during the month of July.

All of the employees were promoted on July 1, 1928, and it will be necessary for us to have a complete statement of the changes resulting from the Act of May 28, 1928.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Contingent Expenses Office
Director of the Mint 1929.

August 9, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Treasurer in urgent need quarter dollars your Mint. Expedite coinage.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

August 15, 1930.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/7/7037, 6-28-30, Denver to Omaha, Neb.
$1,000 in cents . . . . . $ 24.96
L/7/7038, 6-9-29, Denver to Minneapolis, Minn.
$5,000 in cents 160.87

Respectfully,

[illegible]

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

Contingent Expenses, Office
Director of the Mint 1929.

August 16, 1928.

Honorable R. J. Grant,
Director of the Mint,
United States Mint,
Denver, Colorado.

Business in the Bureau in good condition. All well.

O'Reilly
Acting Director.

August 16, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bill of the American Railway Express Company as follows:

L/7/7056, 6-28-28, Denver to Omaha, Neb.
$2,000 in nickels $17.38

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

August 17, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please advise the Bureau as to distribution, by departments, of your eighty employees, as of June 30, 1928.

This is for use in the annual report of the Director of the Mint.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 503

August 18, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In reply to your letter of August 15th please be advised that the "Advisory" on the certificates of settlement relative to the name of the disbursing officer appearing in the upper right-hand corner of the voucher, will doubtless disappear from your certificate of settlement when audit is made on your July accounts.

As to the commingling on the same voucher of items under separate contracts, it is probable that this advisory pertains to the bills of the Public Service Company of Colorado for gas and electric service. The request for segregation probably is incident to the method of filing in the General Accounting Office. If explanation is made to the Public Service Company of Colorado, probably they will willingly render separate bills.

The directions for use of dealer's certified bills in supporting vouchers for payment was given by the President's Co-ordinating Agency for reasons heretofore explained to the several Mints and Assay Offices, and the Bureau is without authority to authorize any other procedure.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

August 20, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Delivery two quarters passed.

Grant
Director.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

August 20, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Bowen's extension approved.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

August 20, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Receipt is acknowledged of your letter of August 17th concerning retirement deductions of former employees.

Mr. Karpen, if now employed in the Denver Post Office, is, of course, credited with the amount of the deductions made from his pay while he was in your Mint.

In future, it is suggested that you make a practice of notifying all persons who resign or are separated from the Service that money is due them from the retirement fund, and supply them with the appropriate Blanks for making application for the same.

As requested by you, ten copies of Form 3 R-6 have been mailed to you today under separate cover.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

August 20, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In reply to your letter of August 14th concerning a register of assays for use in the Assay Department, please be advised that form 385 was abolished years ago and that form 123, a copy of which was recently sent you, has been in use at the other institutions since the other form was discontinued. Since form 123 provides all essential information, it is not desired to revive form 385.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

August 31, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

On February 27th this Bureau forwarded to you a bond for Mr. Rodney H. Hall, and no reply thereto appears to have been received here.

Please advise disposition of this matter.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

August 22, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you kindly refer to Bureau's letter of December 2, 1927, concerning reports of domestic coins received for melting. There appears to be a considerable discrepancy between the aggregate amounts reported monthly and the amounts reported quarterly on form 474-A for the period January to June, 1928. Please let the Bureau have such information as will enable it to reconcile the monthly reports with the quarterly reports as to gold and minor coins. There seems to be no discrepancy in the reports concerning the silver coin.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

August 23, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

There have been forwarded to you today under separate cover blanks required by the Personnel Classification Board, to be filled out according to instructions in P. C. B. Form 16 which should be read carefully and minutely by you and the officers of your institution. The documents also include Form 15, one copy of which is to be handed to each employee.

I have sent you 100 white, 100 buff, and 300 pink sheets.

One white, one buff, and one pink sheet must be filed with the Personnel Classification Board; one pink sheet should be retained by you; and one pink sheet is to be filed in this Bureau. It is important that in each case, one white, one buff and three pink sheets be made up; you to keep one of the pink sheets.

Since the printed instructions are very comprehensive and clear, this Bureau deems it unnecessary to transmit more detailed instructions. I wish, however, to impress upon you the importance of reading the instructions carefully and having the blanks filled out properly in the first place, in order that justice to our Service may be done in each individual case.

A few extra copies of each Form will be inclosed in the package. As the supply of these blanks is limited, please be as careful as possible to prevent spoilage.

The Forms must be filled out, and be back in this Bureau not later than September 14th.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

August 25, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/7/7355, 6-27-28, Denver to Minneapolis, Minn.
$5,000 in cnets $160.87
L/7/7353, 7-9-28, Denver to Omaha, Neb.
$1,000 in cents 24.96
L/7/7352, 7-12-28, Denver to Omaha, Neb.
$1,000 in cents 24.96
L/7/7348, 5-31-28, Denver to Kansas City, Missouri
$5,000 in cents 138.56

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

August 24, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

I am inclosing authority for Mr. E. F. Moessner to visit the Seattle Assay Office, and to stop at the Boise Assay Office, en route, either going or coming.

Will you please deliver these documents to Mr. Moessner, and ask him to proceed on this trip at a time when it will be most convenient for you to spare him from his duties at the Denver Mint?

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

August 25, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of July.

One copy of the regular account current is herewith returned for correction as noted in pencil thereon. The appropriations for transportation of bullion and coin are separate and distinct and can not be combined. In this connection it is suggested that the balance of $10.00, Transportation of Bullion and Coin, Mints and Assay Offices, 1928 - 29, be repaid into the Treasury in the usual manner.

Kindly forward, to support your bullion account current, a statement, in duplicate, of gold and silver surpluses and wastages of the operative departments, with net surplus for which payment was made.

Voucher No. 12, The Mountain States Telephone & Telegraph Company, carries an item of $14.51 for additional local messages, but the number of such messages is not stated; please forward information for verifying the amount of this charge.

The parting and refining charge on bullion deposit No. 124, amounting to 41¢, and the alloy charge amounting to 1¢, were reversed in the columns of the bullion abstract sheet. Correction has been made in this office, of both bullion abstract and schedule of collections, making the total parting and refining charge $2,936.25 instead of $2,935.85 and the total alloy charge $62.03 instead of $62.43.

Respectfully,

R. J. Grant,
Director of the Mint.

P
Encl.

RG104 E-235 Vol 503

August 30, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

I am inclosing copies of correspondence which will be self-explanatory. The situation regarding Mr. Webb is well known to you, as evidenced by your letter of August 13th. I hope this will not be a great disappointment to you, particularly as we were not obliged to reduce Mr. Webb's pay.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

August 31, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

Your letter of August 28th, together with your organization chart, reached here this morning.

In the opinion of this Bureau, the chart is in perfect form, and is the most orderly and satisfactory of any received so far.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 503

September 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages		$13,500.00
Contingent Expenses	'29	2,000.00
Do	'28	500.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

September 4, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is in receipt of your letter of August 28th relative to discrepancy between the amounts reported monthly and quarterly, of domestic coin received for melting.

In this connection reference is made to the following sentence contained in Bureau's letter of December 2, 1927:

> "The amounts given monthly should check closely with the quarterly reports on forms 474-A and 61-A, but slight discrepancies which may orrur, between the monthly reports and the quarterly reports, need not be corrected as to monthly reports."

In future will you kindly report monthly the amounts corresponding to those stated in your letter of August 28th as having been "settled", since it is desired that the amounts reported monthly should be the same when totaled as the amounts reported quarterly on form 474-A. Also in making report for the month of September, please give reconciliation similar to that contained in your letter of August 28th by quarters, in order that we may bring our data into harmony with the reports on form 474-A.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

September 12, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/7/7039, 7-7-28, Denver to San Antonio, Tex.	
$3,000 in cents	$11.10
L/8/6174, 7-17-28, Denver to Omaha, Nebr.	
$2,000 in nickels	17.38
L/8/6400, 7-30-28, Denver to Omaha, Nebr.	
$1,000 in cents	24.96

Respectfully,

D. H. O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

September 13, 1926.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In order to complete the Settlement of the Denver Mint, it will be necessary for you to forward a certified copy of stores and other property on hand at the close of business on June 30, 1926.

Please expedite this matter.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

September 18, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your requisition for toilet paper, please be advised that this item is chargeable to the appropriation entitled "Contingent Expenses, Mint Service Major Institutions, 1929".

The Division of Supply of the Treasury Department will ship to you 7 cases of 100 packages each, instead of 6 cases of 125 packages each, as mentioned in your requisition.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

Sept. 18, 1928.

Superintendent, U. S. Mint,

Denver, Col.

Sir:

No reply has yet been received to that part of Bureau letter of August 2nd concerning apparent discrepancy between the stocks of minor coinage bronze metal and nickel metal, as per the books of account and the settlement report of June 30th last. Kindly expedite same.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

September 18, 1928.

Dear Mr. Shepard:

The bond of Mr. S. R. Whitaker, which is due for renewal on October 17, 1928, is in the penal sum of $2,000. This amount was fixed when Mr. Whitaker was in the position of "Melter". As Foreman of the Deposit Melting Room the amount of his bond is not in keeping with that required from other men in the same position. Would you like to have the penalty of his bond increased to $5,000, which is the amount given by others with the same responsibilities. Please advise me of your wishes.

Respectfully,

R. J. GRANT
Director of the Mint.

Hon. Frank E. Shepard
Superintendent U.S. Mint,
Denver, Colorado.

RG104 E-235 Vol 503

September 19, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/S/8331, 8-16-28, Denver to Omaha, Neb.	
$2,000 in nickels }	
$3,000 in cents }	$ 42.35
L/S/8332, 8-16-28, Denver to Minneapolis, Minn.	
$5,000 in cents	160.87
L/S/8333, 8-1-28, Denver to Minneapolis, Minn.	
$5,000 in cents	160.87
L/S/8334, 8-8-28, Denver to San Antonio, Tex.	
$5,000 in cents	165.11
L/S/8122, 6-9-28, Denver to Omaha, Neb.	
$5,000 in nickels }	
$1,000 in cents }	31.00

Respectfully,

R. J. Grant,
Director of the Mint.

P-4

RG104 E-235 Vol 503

September 20, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of August.

Copy of proposal attached to Vo. No. 31 - Geo. P. Kauffman, $6.27, is herewith returned for signature in the certificate "I have satisfied myself, etc." thereon.

One copy of the regular account current is returned for insertion of the revenue account symbols.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

September 24, 1926.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I have your recommendation of September 19th, covering the purchase of one Millionaire Calculating Machine.

Have you looked into the merits of the Monroe Calculating Machine? It is being used with success by other institutions of the Mint Service; it is on the General Schedule of Supplies; and it is less expensive.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

September 24, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to your communication of September 17th concerning minor coinage metals on hand June 30th, please advise the Bureau how your operative wastages of minor metals are determined each year. Are they always the amounts of each kind of metal shown by your books of account to be the differces between the amounts placed in the coinage processes and those returned therefrom? If not, just what variations thereon occur. If some wholly different method is used, explanation thereof is requested. No action will be taken at this time on your suggested amendment of the records.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

Contingent Expenses Office
Director of the Mint 1929.

September 25, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept Metal Sales offer copper fifteen nine twenty-five lowest four bids.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

September 26, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/8/9066, 8-16-28, Denver to Houston, Tex.	
$10,000 in nickels)	
$2,000 in cents)	$199.67
L/8/9067, 8-21-28, Denver to Minneapolis, Minn.	
$10,000 in nickels	110.09
L/8/9068, 8-25-28, Denver to Minneapolis, Minn.	
$10,000 in nickels,	
$5,000 in cents , ...	270.96

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P-A

7

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

September 28, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept International Nickel Company bid on nickel.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

September 29, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Returned herewith please find two bills of the Kennicott Patterson Warehouse Corporation, for hauling machinery.

The Bureau does not retain a copy of each contract, therefore is not in position to definitely state whether the hauling in question properly comes under the contract of the above concern for the current fiscal year. It is noted from your letter that the contract calls for hauling "miscellaneous items over 500 pounds, 8¢" per hundred weight. Such being the case, if neither the written proposal nor the acceptance made any exception it is very probable that the General Accounting Office will construe the contract as covering the hauling in question, and will not allow the supplemental bill of the contractor, covering extra services.

Your expression of opinion that claim for extra service on this item is a just one, is noted. While this may be true, the General Accounting Office will doubtless take the position that the wording of the contract must be construed strictly, and that if exceptions to its wording were intended, they should have been stated therein.

RG104 E-235 Vol 503

Unless it can be clearly demonstrated that the hauling in question would not come under the written terms of contract No. T4m-37, it is suggested that voucher be prepared and that the contractor be paid in accordance with the terms of the contract. If he is not satisfied with this, he should not cash the check sent him in payment but should return it with a letter explaining the reasons therefor, and submit a claim for the amount of the enclosed bills. The claim should be supported by such information as will tend to establish justification, notwithstanding the wording of the contract, for the extra amount charged, including an expression of opinion by you; and should be forwarded to this office for action and submission to the General Accounting Office for settlement prior to payment.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

October 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages		$13,500.
Contingent Expenses,	'29	2,000.
do	'28	7,500.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

October 2, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir;

The Bureau is in receipt of your letter of September 27th concerning balances of minor coinage metal on hand June 30th, last.

It would seem that if the book records were correct, and wastages were indicated as the amounts shown by the books to be the differences between input and outturn, the estimated balances on hand at the end of any year would more properly be those called for by the books than such rough estimates as could be made by visual inspection. In other words, the records should be consistent; the estimating of balances on hand, as to their reasonable agreement with the records, is a function of the settlement committee.

However, no change will be made in the records for the present, but at the close of the current fiscal year there should be an actual determination of the quantity of each kind of minor coinage metal on hand, by weight.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

October 2, 1926.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The Treasurer has today advised this Bureau that in addition to the present stock of coins you have on hand, he will need, to meet the seasonal demands, the following amounts of coin from your Mint:

Dimes - - - - - - - - - - - -	$200,000.,
One-cent Bronze - - - - - -	100,000.,
Five-cent Nickel - - - - -	100,000.

Will you please take such steps as are necessary to meet this demand as nearly and promptly as possible?

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

October 10, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/9/9385, 9-1-28, Denver to Minneapolis, Minn.	
$5,000 in cents	$160.87
L/9/9386, 8-29-28, Denver to Minneapolis, Minn.	
$5,000 in cents	160.87
L/9/9384, 8-28-28, Denver to Houston, Tex.	
$15,000 in nickels)	
$3,000 in cents)	299.54

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

October 12, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of October 9th, calling attention to an error in the title on the bond of Mr. S. R. Whitaker, you will find inclosed a new bond with the correct title thereon.

You will also find herewith the old bond and receipted statement therefor.

It is regretted that through the inadvertence of this Bureau, Mr. Whitaker and the Bonding Company are put to this inconvenience.

Please have the corrected bond accomplished and returned.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

October 16, 1928

Cont. Ex. Mint Bureau, 1929.

Superintendent Mint,
Denver, Colo.

Please forward at once yellow copy September payroll.

Grant
Director.

A.J.A.

RG104 E-235 Vol 503

October 16, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Returned herewith please find letter of the Crucible Steel Company of America, forwarded with your letter of October 12th, with the information that this office has not received either the voucher forms or the bill of lading in question. We have received a duplicate copy of the bill of lading, but have no information concerning whereabouts of the original bill of lading.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

October 17, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/9/9645, 8-8-28, Denver to Kansas City, Mo.	
$5,000 in cents	$138.36
L/9/9646, 8-25-28, Denver to Kansas City, Mo.	
$5,000 in cents	138.36
L/9/9648, 8-30-28, Denver to Dallas, Tex.	
$5,000 in cents	160.87
L/9/9649, 9-1-28, Denver to San Antonio, Tex.	
$20,000 in nickels)	
$5,000 in cents)	456.43
L/9/9651, 8-28-28, Denver to Omaha, Neb.	
$2,000 in nickels)	
$1,000 in cents)	42.33
L/9/9652, 9-1-28, Denver to Omaha, Neb.	
$1,000 in cents	24.96

Respectfully,

R. J. Grant,
Director of the Mint.

F-A

RG104 E-235 Vol 503

October 18, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

In regard to residuum in the New York Assay Office, I have asked Mr. Matson to forward to you what he can spare, and I trust you have received it by this time.

When I asked for blue-prints of the melting furnace, I thought you had them on hand and I would not have asked for them and put you to so much trouble otherwise, but if they work as well as claimed for them, it will not hurt to have blue-prints and they can be tried out in other Offices.

If I remember correctly, the new rolling mill arrived in Denver the day I left there and I have not heard anything about it since. I am very curious, and so is the Superintendent of Machinery at the Philadelphia Mint, to ascertain if it has been installed and how it is working. I presume, however, that it is all right, or we would have heard to the contrary.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

October 22, 1926.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Referring to your requisition for blank forms and books, October 12th, I fail to find sample copy of "Ruled sheets for Graphic Charts."

Respectfully,

R. J. Grant,
Director of the Mint.

H-A

RG104 E-235 Vol 503

October 22, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

I have your letter announcing the death of Mr. Daniel Brady and I regret exceedingly that the Mint has lost the services of this faithful and efficient member of your staff.

Your tribute to Mr. Brady will be placed upon the records of the Department, and I am very glad to add my word of appreciation for file in your records in respect to a man whom I have always regarded as exceedingly loyal and creditable to our Service.

Please convey to Mr. Brady's family the expression of my sincere sympathy.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

October 24, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith find vouchers of Delanoy, Kipp & Swan, Inc., each in the sum of 31¢, insurance charges on shipments of minor coin made during the months of July and August. The rate, $.0266 per $1,000, is correct, but computation should be made prior to payment of vouchers from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M-A
f

RG104 E-235 Vol 503

October 24, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/9/9961, 9-8-28, Denver to Omaha, Neb.	
$3,000 in nickels)	
$2,000 in cents)	$ 75.82
L/9/9965, 9-10-28, Denver to Dallas, Tex.	
$7,000 in cents	225.18

Respectfully,

M. H. O'Reilly

Acting Director of the Mint.

P--A
F

RG104 E-235 Vol 503

October 25, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of September.

In the cash account on last page of the bullion account current, the payments to vendors for regular deposits has been corrected to read $2278.44 instead of $2279.44; as has also the payments to vendors for mutilated coin, reading $65.61 instead of $64.61. The corrected figures agree with the bullion abstract sheet and the figures on the daily statements.

Please note as an "inclosure" on future regular accounts current the collection voucher for phone commissions and forward same with the other account vouchers instead of separately.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

October 26, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith find voucher of DeLaney, Kipp & Swan, Inc., in the sum of $1.31, insurance charges on shipments of minor coin made during the month of September. The rate, $0.0386 per $1,000, is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

Acting Director of the Mint.

R-A

RG104 E-235 Vol 503

October 30, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Under separate cover there has been forwarded to you today by parcel post one set of certified weights selected from the four sets submitted by you.

The other three untested sets are being held here.

Bureau of Standards Certificate, Test #53373, is inclosed with this letter.

Respectfully,

R. J. Grant
Director of the Mint.

Q

Package via registered mail.

RG104 E-235 Vol 503

October 31, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the Minor coinage profits, bill of the American Railway Express Company as follows:

L/9/10309, 9-22-28, Denver to Houston, Tex.
$15,000 in nickels)
$2,000 in cents) $262.55

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

November 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages $15,900.00

Respectfully,

R. J. Grant,
Director of the Mint.

R. F.

P.S. Letter has this day been addressed to the Division of Bookkeeping and Warrants, Treasury Department, requesting that an advance of $2,000.00, Contingent Expenses, Public Moneys, 1929, be placed to your credit.

RG104 E-235 Vol 503

November 3, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In accordance with the recommendation contained in your letter of October 29th, this letter will be authority for you to purchase one Monroe Calculating Machine, listed in the General Schedule of Supplies under Item No. 16200 (g) (6) (ff) Model K A A -203; 10 by 10 by 20 digits, at $800., less 15% - 30 days.

It is understood that the Monroe Calculating Machine Representative will make an allowance of $30 for the Millionaire Calculating Machine you now have on hand, this amount to be applied to the purchase price of the new Monroe Machine.

It will be necessary, however, for you to advertise this Millionaire Machine for sale by posting a notice on the door of the Mint, or in the Post Office, or by addressing circular letters to possible purchasers, and should you receive a better offer than $30 from someone other than the Monroe people, you would be required to accept the higher bid on your old Millionaire Machine; in this event turning in the proceeds as a miscellaneous receipt on account of sale of old material.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

November 7, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bills of the American Railway Express Company, as follows:

L/10/10595	Denver to	Minn.	$10,000	in nickels	$110.09
L/10/10597	do	Omaha	1,000	in cents	24.96
L/10/10598	do	do	2,000	do	49.88

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

November 15, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Bill of the Chicago Rock Island and Pacific Railway Company, $10.56, express charges on battery sets for wet batteries, Waterbury, Conn. to Denver, 5/9/28, has this day been forwarded to the General Accounting Office for settlement, payable from your 1928 contingent appropriation.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

November 13, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find, for payment, public voucher in favor of Graham Paper Company for toilet paper purchased for your institution by the Treasury's Bureau of Supply. There is also enclosed duplicate voucher with papers pertaining thereto, for your files.

Since toilet paper is an item chargeable to your contingent appropriation and not to the Treasury Department stationery appropriation, it is suggested that in future you buy it without referring the matter to Washington. It is also noted that it is not necessary for the Treasury field offices to procure same from the General Schedule of Supplies contractor.

While it is not possible to indicate exactly what items may be supplied you from the Treasury Department stationery appropriation, the general rule should be observed that it is intended to cover such articles as are usually recognized as stationery, and does not include toilet paper, drafting paper and supplies, and other items listed in the General Schedule of Supplies under class 1.

Respectfully,

R. J. Grant,
Director of the Mint.

P-S
Encls.

RG104 E-235 Vol 503

November 14, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bill of the American Railway Express Company as follows:

1/10/100:Sa, 9-29-28, Denver to Dallas, Tex.
$12,000 in nickels $110.09

Respectfully,

R. W. Grant,
Director of the Mint.

RWA

RG104 E-235 Vol 503

November 16, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find for delivery to the Kennicott-Patterson Warehouse Corporation your check No. 2077 issued in their favor in the sum of $20.00. Also enclosed please find two copies of decision of the Comptroller General of the United States, dated November 15, 1928, in which he declines to authorize an additional payment to them of $20.00 on account of special work in handling machinery.

Copy of letter of the Secretary of the Treasury, forwarding the claim to the General Accounting Office, was mailed you some weeks ago.

The public voucher which was the basis of issue of the enclosed check has been filed with your other public vouchers pertaining to the month of October.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 503

November 16, 1928.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

I am in receipt of a notice from the New York Assay Office to the effect that on November 3rd they had shipped to you twenty ounces of platinum metal residue, and this is, I hope, what your Melting and Refining Department wants.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 17, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Returned herewith please find letter of the Monroe Calculating Machine Company, forwarded with your letter of November 13th concerning allowance on a Millionaire Calculating Machine.

In reply you are advised that the allowance of $35 for your eight-column machine, instead of $50 which has been quoted on ten-column machine, will be satisfactory provided you do not receive a higher bid for the machine in question, as per last paragraph of Bureau's letter of November 3, 1928.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

November 19, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

In a conversation today with one of the men from the Office of the Supervising Architect, he suggested that you make a sketch of the grill for the front door such as we talked about during my last visit to Denver. The general appearance of this grill should be in keeping with the other grill work in the Mint.

When this sketch is made, please send same through this Office.

Respectfully,

R. J. Grant
Director of the Mint.

November 21, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/10/11255, 10-6-28, Denver to Dallas, Tex.	
$10,000 in nickels	$110.09
L/10/11265, 10-10-28, Denver to Minneapolis, Minn.	
$5,000 in cents	160.87
L/10/11264, 9-25-28, Denver to Minneapolis, Minn.	
$5,000 in cents	160.87
L/10/11263, 10-2-28, Denver to Dallas, Tex.	
$5,000 in cents	160.87
L/10/11118, 9-26-28, Denver to Kansas City, Mo.	
$5,000 in cents	138.36
L/10/11117, 9-13-28, Denver to Kansas City, Mo.	
$5,000 in cents	138.36

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

November 21, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In response to your letter of November 15th regarding assay balance now at the Boise Assay Office, I have asked the Assayer in Charge there to ship these to your Mint by express collect.

Please have these two balances adjusted so that they may be used either at your Mint or wherever they may be needed.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 23, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of October.

Deposit Certificate, Memorandum of Bullion Received and Assay report No. 498 are herewith returned for correction of the name of the depositor, to agree one with the other.

Deposit Certificate No. 502, is herewith returned for indication of the amount payable in the upper part thereof.

On page 3 of the bullion abstract sheet an 8¢ fine bar charge pertaining to deposit No. 589 was included in the allo column; adjustment has been made in this office of the grand totals and the amounts listed on the schedule of collections, viz: correct amounts, alloy $64.49 and fine bar $6.29.

Schedule of paid vouchers accompanying the minor coinage metal fund vouchers is herewith returned for correction as per pencil notations thereon which are self explanatory. In this connection attention is invited to the directions given some time ago that standard schedule of disbursement form, No. 1024, should be used in future in lieu of other forms.

Last page of schedule of disbursements has been corrected in this office as to the amount of voucher No. 126, $25.20 instead of $25.30, with corresponding reduction of column footings.

RG104 E-235 Vol 503

Denver 2.

Please forward copy of your order of April 17, 1928, to support voucher No. 108 in favor of the Philadelphia Mint for rolling mill.

Respectfully,

R. W. Grant,
Director of the Mint.

R. W.

RG104 E-235 Vol 503

November 23, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith find voucher of DeLanoy, Kipp & Swan, Inc., in the sum of 50¢, insurance charges on shipments of minor coin made during the month of October. The rate, $0.0386 per $1,000, is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

November 23, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to the conversation between your Bookkeeper and Mr. Grant during his recent visit to the Denver Mint, concerning the records of uncurrent coin received from Federal Reserve Banks, it is requested that you have the matter put in writing and forwarded to the Bureau for further consideration.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

November 26, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

This office has received General Accounting Office notice of settlement No. 0192871, dated November 20, 1928, $15.73, amount due Mrs. Julia Brady, widow and payer of the funeral expenses of Daniel Brady, late employee at your institution, which amount will be paid by Treasury warrant from the appropriation Salaries and Wages, Mint Service Major Institutions, 1929 - 29,506. This will be charged against the amount of the appropriation allotted for the expenses of the Denver mint.

Respectfully,

R. W. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

December 1, 1928.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$14,000.
Contingent Expenses '29	2,000.
Contingent Expenses '28	600.

Respectfully,

R. J. Grant,
Director of the Mint.

R. F.

Contingent Expenses Office
Director of the Mint 1929.

December 4, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Please mail San Francisco Mint today about twenty-five form two thirty-one cashier's daily.

Grant;
Director.

RG104 E-235 Vol 503

December 6, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the American Railway Express Company as follows:

L/10/11436, 10-10-28, Denver to Omaha, Neb.	
$3,000 in nickels)	
$2,000 in cents)	$ 75.82
L/10/11437, 10-8-28, Denver to Omaha, Neb.	
$2,000 in nickels	17.38
L/10/11747, 10-20-28, Denver to Houston, Tex.	
$10,000 in nickels)	
$2,000 in cents)	199.67
L/10/11878, 10-17-28, Denver to Dallas, Tex.	
$5,000 in cents	160.87

Respectfully,

R. J. Grant,
Director of the Mint.

P-A.

RG104 E-235 Vol 503

December 8, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to the inclosed Form #3-R6 in the case of Mr. Bruce B. LaFollette, please sign same on Page 6 thereof, the page marked "Original", and return same to this Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

December 11, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In conformity with your recommendation of December 4th you are authorized to procure one ounce of gold for plating scale weights to be added to your weighing equipment.

Voucher should be prepared in favor of bullion fund, on the usual public voucher form, chargeable to your current contingent appropriation, with indication thereon (as above) the purpose for which the gold is to be used.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

December 15, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept General Lead Company bid tin and New Jersey Zinc Sales Company bid zinc.

Grant
Director.

R.G.

AR

RG104 E-235 Vol 503

December 19, 1928.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from minor coinage profits, bills of the American Railway Express Company as follows:

L/11/12320, 10-27-28, Denver to Omaha, Neb. $2,000 in cents	$49.88
L/11/12321, 10-16-28, Denver to Omaha, Neb. $1,000 in cents	24.96
L/11/12319, 10-30-28, Denver to Minneapolis, Minn. $10,000 in nickels	110.09

Respectfully,

R. J. Grant,
Director of the Mint.

B-A

OR

RG104 E-235 Vol 503

December 19, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for November:

Assay reports No. 787 and 788, on receipts of uncurrent gold and silver coin, respectively, together with last page of bullion abstract sheet, are herewith returned for amendment to correctly show the ounces and value of silver on each assay report, and for corresponding listing on the abstract sheet.

Public vouchers No. 138, 139 and 155 are herewith returned for certification of the dealers' bills in the name of the companies; the certifications as at present shown are those of individuals.

Respectfully,

H. J. Grant,
Director of the Mint.

F-3
Encls.

RG104 E-235 Vol 503

December 20, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

For the purpose of completing our records, please send us whatever data you have relative to the service of

William E. Bell,

formerly a Watchman at your Mint, and in particular the date of his separation from the Service.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 503

December 27, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

You will find inclosed a letter received here today from the Superintendent of the Philadelphia Mint relative to the rolling mill ordered for your institution.

Will you please advise this Bureau if it will not be practicable for you to order these rolls to meet the specifications to which the Philadelphia Superintendent refers?

With your reply, please return the inclosed letter.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

December 31, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have for acknowledgment your letter of December 27th relative to the change to be made in Denver in telephone equipment. In reference to your request for authority to install two hand telephones and sets, I regret that I am not in position to approve the request. I would like to respond favorably to this recommendation of yours, but it is the policy of the Treasury Department to discourage the installation of these hand sets at an additional cost to the Government. I am satisfied that the extra charge will not be allowed.

The proposal submitted by the Mountain States Telephone and Telegraph Company is returned to you herewith.

Respectfully,

R. J. Grant
Director of the Mint.

December 31, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Returned herewith please find papers pertaining to contract P4m-44 for coal. Please indicate whether the price is per long or per short ton. Also complete abstract of agreement as to quantity, unit price, etc.

Your purchase order No. 156 for one Ajax Service Stamp is being forwarded to The Baumgarten Co. In this connection it is suggested that in future, directions for invoicing read "Please furnish invoice in duplicate, the original to be certified" instead of "Please furnish certified invoice in duplicate". As heretofore, only the original of an invoice or voucher should be certified.

Respectfully,

R. J. Grant,
Director of the Mint.

I-S
Encl.

RG104 E-235 Vol 503

January 8, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$14,200.
Contingent Expenses	2,500.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

Contingent Expense Office
Director of the Mint, USES.

January 5, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Please send dimes to Philadelphia. New supply need. Letter follows.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

January 3, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

Referring to your telegram of January 2nd relative to dies, the Director, who is today in Philadelphia, has asked me to request you to forward the cracked dies to Philadelphia for examination. He is of the opinion that the type of steel used for these dies is to blame for this very unsatisfactory result, and the Philadelphia Mint would like to examine the dies.

New one-cent dies are being sent to you, as you requested.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

January 5, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payments from the profits on minor coinage, bills of the American Railway Express Company, as follows:

L/11/12540	10/24/28	Denver to Minn'pls.	$5,000.00	in cents	$160.87
L/11/12708	10/25/28	do Kansas City	5,000.00	do	$138.36
L/11/12709	10/15/28	do do	5,000.00	do	138.36
L/11/13005	10/31/28	do Houston	2,000.00	do-	
			10,000.00	in nickels	199.67
L/11/13004	11/ 8/28	do Minn'pls.	5,000.00	in cents	160.87
L/11/13184	11/13/28	do Omaha	2,000.00	do	
			3,000.00	in nickels	75.82
L/11/13183	11/10/28	do do	1,000.00	in cents	24.95
L/11/ 13182	10/30/28	do Dallas	5,000.00	in cents	160.87
L/11/13181	11/12/28	do do	5,000.00	do	160.87

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F. F.

RG104 E-235 Vol 503

January 5, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith find voucher of DeLaney, Kipp and Swan, Inc., 27¢, insurance charges on shipments of minor coin made during November. The rate $.0386 per $1,000 is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

January 8, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of January 4th, inclosing a statement addressed to you by your Bookkeeper relative to his procedure in handling uncurrent coin received from Federal Reserve Banks.

I appreciate your courtesy in forwarding this statement; it is intended merely for my personal use.

I would suggest, however, that Mr. Denckla follow the instructions of the Treasurer's Office in his letter dated September 12, 1926, in order that a uniform practice may be followed by our Mints in handling uncurrent coin received from Federal Reserve Banks.

Respectfully,

R. J. Grant
Director of the Mint.

January 17, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith for payment from the profits on minor coinage, bills of the American Railway Express Company as follows:

L/12/13533	11/20/28	Denver to	San Antonio	$5,000.	in cents	$185.11
L/12/13479	11/23/28	do	Houston	10,000.	in nickels	
12/				2,000.	in cents	199.67
L/113610	11/26/28	do	Minn'pls.	5,000.	do	160.87
L/12/13614	11/24/28	do	Omaha	1,000.	do	24.96
L/12/13613	11/19/28	do	Minn'pls.	5,000.	do	160.87
L/12/13953	11/26/28	do	Dallas	5,000.	do	160.87
L/12/14102	12/ 4/28	do	Omaha	2,000.	do	49.88
L/12/14103	12/ 3/28	do	do	3,000.	do	26.05
L/12/14105	12/22/28	do	Okla. C.	2,000.	do	56.19
L/12/14106	12/ 5/28	do	Houston	3,000.	do	111.10
L/12/14245	11/26/28	do	Kans.C.	5,000.	do	158.36
L/12/14246	11/19/28	do	do	5,000.	do	138.36
L/12/14247	12/11/28	do	Dallas	5,000.	do	
				5,000.	do	215.96

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. V.

January 19, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Co., as follows:

L/12/14491	12/11/28	Denver to Omaha	$2,000 in cents	$49.86

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

January 22, 1929.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of December 20, 1929, advising of the death of Mr. A. W. McGilvray of the office of the Collector of Internal Revenue who had represented me in breaking the seals of the vaults in your Mint, please be advised that the Collector has designated Deputy Collector Claude L. Hadley to assume the duties heretofore performed by Mr. McGilvray.

I concur in the designation of Mr. Hadley to be my representative in witnessing the breaking of joint seals, and in the restoration of the same, when deemed by you necessary.

Respectfully,

R. J. GRANT
Director of the Mint.

RG104 E-235 Vol 503

January 23, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bills of the American Railway Express Company, as follws:

M/1/362	12/12/28	Denver to Houston	$3,000	in cents	$111.10
M/1/154	12/12/28	do Mpls.	5,000	in cents	160.87
M/1/155	12/11/28	do do	10,000	in nickels	110.09
M/1/156	12/ 6/28	do do	5,000	in cents	160.87

Respectfully,

R. J. Grant,
Director of the Mint.

R. F.

OK

RG104 E-235 Vol 503

January 24, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of December.

It is noted that weight of deposit No. 843 - of the Golden Cycle Mining and Reduction Company, is stated on the memorandum of bullion received as 4588.71 ozs., while the company's letter of advice at the time of shipment shows the weight of the deposit as 4666.40 ozs.; as the above papers are generally in close agreement, information is requested as to the difference of approximately 20 ozs. - on the last of the six bars, No. 1865.

The charges on rejected bars, $2.00, were recorded as bar charges; these are melting charges.

It is necessary that the accounts of each mint and assay office be reconciled with the accounts of the Treasurer U.S., each month; therefore when you have reported transactions to the Treasurer that do not show on your accounts current they should be separately explained to the Bureau at the time your accounts current are forwarded. Two such instances occurred in December - the erroneous reporting on December 21st of $923.45 nickel recoinage executed, with reversal of same reported December 27th, and correction December 21st of $500 recoinage coin transferred to you in October as bronze when it should have been nickel.

Under the heading "Inclosures" on your bullion account current has been added: Schedule of outstanding advances, and Minor Coinage metal fund vouchers, with schedule. Also, the item of 5 vouchers, form 193 has been changed to 5; the originals only go the General Accounting Office.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 503

January 29, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith find voucher of DeLaney, Kipp and Swan, Inc., 81¢, insurance charges on shipments of minor coin made during the month of December. The rate $0.0386 is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

January 31, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bills of the American Railway Express Company, as follows;

M/1/693	Denver to	Oklama City	12/15/28	$2,000	in cents	$58.19
M/1/692	do	Dallas	12/29/28	5,000	in cents	160.87
M/1/798	do	Mpls.	12/28/28	5,000	in cents	160.87
M/1/799	do	do	12/22/28	10,000	in nickels	110.09

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

February 1, 1929.

Superintendent,
U.S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your instituion during the fiscal year 1929.

Salaries and Wages	$14,000.
Contingent Expenses	3,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

February 5, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of January 31st, you are authorized to obtain 10,000 No. 4 Porter Safety Seals with 3/4-inch pin, this item being listed in the General Schedule of Supplies for the fiscal year 1929 as No. 1298 (b) (3) (ee) at $6.85 per 1,000.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

February 6, 1929.

Dear Mr. Shepard:

I received your letter, inclosing blueprints of the melting furnaces now in use in the Denver Mint, a week ago last Monday, just before leaving here for Philadelphia. I took them over to Philadelphia and showed them to Mr. Coleman, the Melter and Refiner; he was very much interested therein, and will tell me more about it on my next visit.

We would like to have the Denver Mint get out all the bronze or one-cent pieces possible this year, and I wish you would inform me how many extra men it will take to run the plant full force on bronze, running all six presses. You will probably have to have additional help in the melting room, rolling room and coining room. I do not wish to interfere with the refinery. I notice the report of the amount of gold refined last month was rather small, but I presume this was due to its being the first month.

The extra men will be temporary, but if it does not cost too much, I think that we can arrange for the money.

Respectfully,

R. J. Grant
Director of the Mint.

Honorable Frank E. Shepard,
Superintendent,
United States Mint,
Denver, Colorado.

RG104 E-235 Vol 503

February 7, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bills of the American Railway Express Company, as follows:

M/1/1126	1 /12/29	Denver to Mpls.	$5,000.	in cents	$160.87
M/1/ 966	12/ 4/28	do K.C.	5,000.	do	
			10,000.	in nickels	233.99
M/1/ 967	1 /10/29	do Omaha	1,000.	in cents	24.96
M/1/ 968	12/13/28	do K. C.	5,000.	do	138.36

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

February 11, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In accordance with the recommendation contained in your letter of February 7th, you are authorized to sell to the Great Western Iron and Metal Company, about 160 galvanized iron kegs at 15¢ each, and to sell to the National Iron and Metal Company, approximately 3500 pounds of scrap iron at $16.50 per ton; these bids being the highest of five received in each instance.

The proposals inclosed in your letter are returned herewith.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

February 15, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Assay Commission adjourned. Coins from your Mint satisfactory.

Grant
Director.

RG104 E-235 Vol 503

February 15, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of February 11th, and this letter will be authority for you to apply to the District Secretary for the names of six men eligible for temporary employment. I would suggest that you ask that their employment be authorized for a period of three months.

Immediately upon procuring the services of these men, I shall be glad to have you proceed as rapidly as possible on bronze coins.

If you have any men on furlough, who have been out less than two years, you will be required to reemploy them or to offer them employment, before hiring the temporary men.

Respectfully,

H. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

February 21, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept metal sales offer copper.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

February 21, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

This letter will confirm our telegram of this date, authorizing you to accept the proposal of the Metal Sales Corporation to supply your Mint with 80 tons of cathode copper at $0.18675 per pound.

It is understood that the following bids have been received:

American Metal Company,	$0.1925	per pound;
Phelps Dodge Sales Co.,	0.1885	" "
Metal Sales Corporation,	0.18675	" "
American Smelting and Refining Company,	0.18625	" " .

It is further understood that the lowest bidder is unable to deliver the copper before April 1st, and that the invitations specified immediate shipment; you were, therefore, to accept the bid of the Metal Sales Corporation.

Respectfully,

N. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

February 21, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

On September 15, 1928, the Bureau wrote a letter, stating that in order to complete the settlement of the Denver Mint for the fiscal year 1928 it would be necessary for us to have a certified copy of the stores and other property on hand at the close of business June 30, 1928.

No inventory appears to have been received here. If it has been sent, kindly tell us the date. If it has been overlooked, may I suggest that you refer to your copy of the inventory for 1927 and bring the 1928 statement up to June 30, 1928, with the aid of the 1927 inventory.

It will save considerable trouble when the settlement for 1929 opens if this inventory for 1928 can be made to your satisfaction.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

February 23, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Temporary appointments recommended your letter February nineteenth approved.

Grant
Director.

OR

RG104 E-235 Vol 503

February 25, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

I am inclosing a 2¢ stamp for which please send to this Office two 1¢ pieces of 1928 for the Smithsonian collection. Please pick our perfect coins, if you can get them.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

February 26, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In accordance with the recommendation contained in your letter of February 21st, you are authorized to sell to the American Smelting and Refining Company, Omaha Plant, 736 sacks of sweeps, weighing approximately 64,761 pounds, and estimated to produce $6,247.47 for the lot; this being the highest of four bids received. The papers you inclosed are returned herewith.

Respectfully,

R. J. Grant
Director of the Mint.

Cancelled

February 26, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In accordance with the recommendation contained in your letter of February 21st, you are authorized to sell to the American Smelting and Refining Company, Omaha Plant, 636 sacks of sweeps, weighing approximately 64,761 pounds, at $6,247.47 for the lot; this being the highest of four bids received. The papers you inclosed are returned herewith.

Respectfully,

R. J. Grant
Director of the Mint.

Cancelled

RG104 E-235 Vol 503

February 27, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Company, as follows:

M/2/1896 1/11/29 Denver to Omaha $3,000 in nickels $26.05

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

Contingent Expenses Office
Director of the Mint 1929.

March 1, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Temporary appointment Gaut approved.

Grant
Director.

E.J.G.

RG104 E-235 Vol 503

March 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$14,400.
Contingent Expenses	3,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

March 5, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Shortly after writing our letter of February 21st, the original of your inventory of stores and other property for the fiscal year 1928 was located here. I greatly regret any inconvenience you may have been caused, but I am very glad that you had the extra copy which is returned to you herewith.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

March 9, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the American Railway Express Company, as follows:

M/2/2396 1/5/29 Denver to K. C. $5,000 in cents $138.36

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

OR

RG104 E-235 Vol 503

March 11, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I have for acknowledgment your letter of March 8th relative to a discrepancy in the number of sacks of sweeps which you were authorized to dispose of under date of February 26, 1929. I am inclosing a revised letter, as of February 26, 1929, which will take the place of the original letter sent to you under that date. This letter carries a correction as to the number of sacks of sweeps, and indicates that the amount to be received is an estimate only.

It is now too late to make a change in the last settlement figures, but notation should be made on your settlement records of the discrepancy for future reference and tracing.

Respectfully,

R. J. Grant
Director of the Mint.

March 13, 1929.

Dear Mr. Shepard:

I am inclosing copies of two letters received from the United States Employees' Compensation Commission in regard to the claim of S. L. Davidson who was injured in the Denver Mint during my time, shortly before I left.

I do not know what you can do in the matter, but you might talk to Wells and White. I think Davidson was under White at the time. Get whatever information you can, and if the boys can find out anything on the outside, it would be interesting.

Be sure to send your reply to me, or through this Office.

My impression is that Davidson is putting it over on Doctor Williams, but I should think the Commission would ask the advise of another surgeon.

I received the two cents you and Mr. Hinrichs so kindly donated to the cause, and I have sent them to the Smithsonian; I presume they are now in the collection.

With best regards, I remain

Very sincerely yours,

R. J. Grant
Director of the Mint.

Honorable Frank E. Shepard,
Superintendent,
United States Mint,
Denver, Colorado.

RG104 E-235 Vol 503

March 13, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

As soon as practicable after receipt of this letter, please send whatever platinum you have on hand available for sale to the United States Assay Office, 32 Wall Street, New York, N. Y.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

March 14, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In reply to your letter of March 11th please be advised that requisition for a supply of Standard Form No. 1040 was forwarded by this office to the Bureau of Supply of the Treasury Department October 20th, last. Telephone inquiry at that bureau has resulted in the information being supplied that some of the forms will be mailed you at once, the balance being shipped later unless there is now a sufficient supply to complete the order.

Concerning form No. 1045, Coiner's Work Book, the Bureau was under the impression that you had been advised that this form was abolished several years ago.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

March 16, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of March 6th showing the results of weighing the minor coinage metals and alloy copper on hand as of February 28, 1929, indicating M. & R. Department surpluses of each kind of minor coinage metal to an aggregate of 33,299.65 troy ounces, or more than an avoirdupois ton.

Before determing what action is advisable in the premises further information is desired as to how such surpluses could accumulate while the accounts are regularly showing wastages. Evidently, if wastages have been declared on the basis of operative book records, the surpluses must accrue between the point of delivery, per vendors' invoices, and the point of charging into the coinage processes.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

March 23, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In accordance with the recommendation contained in your letter of March 20th, you are authorized to purchase from the Western Scientific Supply Company, Incorporated, 2,000 pounds of borax glass at $15.25 per hundredweight; this being the lowest of four bids received.

The proposals forwarded with your letter are inclosed.

Respectfully,

R. J. Grant
Director of the Mint.

CR

RG104 E-235 Vol 503

March 29, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the minor coinage profits fund, bill of the Railway Express Agency, Inc. as follows:

M/3/3520, 3/9/29, Denver to Omaha, Neb.
$1,000 in cents - $24.96

Respectfully,

Wm. O'Reilly

Acting Director of the Mint.

P--A

April 1, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Replying your wire first requirement relative mail and express deposits refers Mexican only SSOF Of course it is understood that all gold believed to be stolen is refused.

Grant
Director.

RJG.

April 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$15,400.
Contingent Expenses	2,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

April 2, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is in receipt of a letter addressed to Mr. Shepard under date of March 25th, signed by Mr. Malmstrom, Assayer, and a letter of March 27th, addressed to the United States Employees' Compensation Commission, signed by the Acting Superintendent, in regard to an alleged injury suffered by Mr. Moessner.

This Office has no record of a formal report of injury having been made in the case of Mr. Moessner. The regulations require that a report of such injuries be made on prescribed forms and forwarded through this Bureau to the Compensation Commission.

Will you please let me know whether or not the required form has been followed in the case of Mr. Moessner?

It is apparent from the letters sent here that previous correspondence has passed between your Office and the Compensation Commission. If copies thereof were sent to the Bureau, will you kindly send us additional copies, as they do not appear to be on file here.

The letters of Mr. Hinrichs and Mr. Malmstrom will be held here pending the receipt of this information from you.

Respectfully,

R. J. Grant
Director of the Mint.

CR

RG104 E-235 Vol 503

April 2, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Referring your telegram today return gold to depositor.

Grant
Director

RJG

RG104 E-235 Vol 503

April 6, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to the Bureau's advice to you of amount alloted under the Salaries and Wages appropriation for your use during the current fiscal year, please be advised that $3,000 additional is hereby alloted to meet costs of the recently authorized additional employees. There is also hereby alloted for your use during the remainder of the current fiscal year $10,000 from the amount included in the recent Deficiency Appropriation Act incident to the increases allowed under the Welch Act. If you have reason to believe that the above additional amounts will be insufficient to meet your pay roll requirements for the remainder of the current fiscal year, please forward to the Bureau data as a basis of considering a revised allotment.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

April 9, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is in receipt of your letter of April 2nd concerning the surplus of minor coinage metals on hand as disclosed by the weighing of same at the close of February.

Concerning explanation in first paragraph of letter of the Superintendent of the Melting and Refining Department, of "gains and losses in the receipts of copper", it is presumed that such gains and losses represent over and short deliveries on purchases. In the case of future short-deliveries of one pound or more, deductions should be made from invoice amounts and payment should be made only for the amounts actually delivered. When there are excess deliveries of one pound or more the excess should be taken into the weight accounts, as separate items, but without value, which will have the effect of slightly reducing the average cost with corresponding increase in seigniorage when manufactured into coin. However, when the excess is material it should be included on the voucher and be paid for. This procedure should result in close agreement between future book inventories and physical inventories.

Your statement that the unsatisfactory condition incident to inadequate records of minor coinage metals, obtaining prior to

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1.922, are no longer possible since the change then made in method of keeping those records, is noted.

The surpluses of minor metals shown by your inventory of February 28th should be disposed of as follows: A voucher should be prepared in favor of "Miscellaneous Receipts - Proceeds of Government Property" and against the Minor Coinage Metal Fund, for the four items of surplus copper, nickel, tin and zinc, at the rates per pound paid on your most recent purchase of each of these metals; check should be drawn against the minor coinage metal depositary account for the total thereof, and the proceeds should be deposited in the Treasury as Miscellaneous Receipts - Proceeds of Government Property - Surplus Minor Coinage Metals, using C/D form 1. The metals should be taken into the appropriate minor coinage nickel and minor coinage bronze metal accounts.

The wastages shown as of February 28th will be consolidated with the operating results for the remainder of the current fiscal year and will be handled as usual at settlement time.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

April 9, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the Minor Coinage Profits Fund, bill of the Railway Express Agency, Inc. as follows:

M/3/3944, 3-18-29, Denver to Oklahoma City, Okla.
$2,000 in cents . . . . . $ 58.19

Respectfully,

M M. O'Reilly
Acting Director of the Mint.

P-A

April 15, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In view of the understanding that printed tags Nos. 1, 2 and 3 were to replace all the shipping tags, information is requested as to necessity of 3,000 plain manilla shipping tags recently requisitioned by you, also purpose for which same are to be used, and with typical sample entry to be made thereon.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

April 18, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of March.

Abstract of agreement attached to Vo. No. 300 is herewith returned for completion of the "Award of Contract" on reverse thereof, as to whether the lowest bid was accepted.

Sheet one of the bullion abstract totals 2¢ more in the parting and refining column and 2¢ less in the alloy column than indicated thereon; these differences have been corrected in the Bureau on each of the abstract sheets and on the schedule of collections, form 1026, giving parting and refining $2629.87 and alloy $57.26. If each abstract sheet were separately totaled and a recapitulation thereof made corrections could be made with fewer actual changes.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

April 17, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage metal profits, bill of the Railway Express Agency, Inc. as follows:

M/4/4404, 3-23-29, Denver to Omaha, Neb.
$1,000 in cents $24.96

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

April 19, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to the recent correspondence in regard to deposits of Mexican coin and bullion, it is suggested that you retain in your files the certificates received by you which are in accordance with the instructions sent from this Bureau. It will not be necessary for you to attach these certificates when forwarding your accounts.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.
OR

April 22, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I have your letter of April 17th in regard to a change in the Deposit Melting Room of your Mint.

We are now experimenting at the New York Assay Office with an electric furnace, and if this furnace proves to be what we hope and what it now shows, we shall probably change to electric melting within the next year or two.

I do not think, therefore, that it would be advisable at this time to make the changes you suggest.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

April 25, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you please advise the Bureau as to the prospects for early settling of unliquidated obligations still standing against your 1928 contingent appropriation, with details of the items remaining unliquidated.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 503

April 30, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I received your letter of the 27th this morning, and we are delighted to know that you are able to be back on duty again and trust that your recovery will be rapid, but hope that you will not overdo it and try to get well too fast.

I am inclosing a copy of a letter written to the San Francisco Mint. I wish you would turn it over to your Melter and Refiner, as I know it will be of interest.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

April 30, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is forwarded to you today via express one analytical balance.

Please have Mr. Moessner recondition and repair this balance, and return it to this Office.

Respectfully,

R. J. Grant
Director of the Mint.

OR

May 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, find voucher of DeLaney, Kipp & Swan, Inc., in the sum of 32¢, insurance charges on shipments of minor coin made during the months of January and March. The rate, $0.0386 per $1,000, is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

May 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages,	$15,400.
Contingent Expenses,	3,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

May 3, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In accordance with the recommendation contained in your letter of April 30th, you are authorized to purchase graphite crucibles, crucible covers, rings, and furnace covers, from the following named firms:

Dixon Crucible Company: 50 #300 Denver Mint Special Black Lead Furnace Covers, $250.00; 500 Denver Mint Special Black Lead Crucible Covers, $1,000.00, less 1% ten days.

Vesuvius Crucible Company: 100 #80 Denver Mint Special Black Lead Crucibles, $800.00, less 1% ten days.

Chicago Crucible Company: 150 Denver Mint Special Black Lead Rings, 12¾" x 4", $225.00, less 2% ten days.

It is understood that the price quoted on the crucibles is equal to the lowest of four bids received, and that the prices quoted on the other three items are the lowest of four bids received.

The papers forwarded with your letter are inclosed.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

May 4, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to the case of Mr. S. B. Wilcox, I would suggest, on account of his long and creditable service in the Mint, that Mr. Wilcox be given thirty days' leave and I would further suggest that you write a letter recommending that his retirement on account of total disability should become effective at the close of this leave of absence.

Of course, this thirty days' leave should include the three and one-half days he has already had on annual leave.

If for any reason his retirement on account of total disability has not been approved at the close of his annual leave, he should be carried on your rolls as in a non-pay status until the necessary approval of his retirement has been obtained.

Upon receipt of this letter please indicate to the Bureau the exact date upon which Mr. Wilcox's pay will cease, and the matter will be immediately referred to the Division of Appointments with the recommendation that his retirement on account of total disability be approved.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

May 8, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Replying to your letter of May 4th in regard to an analytical balance which was broken on the way to Denver, I find upon inquiry that this balance was very carefully packed. The carpenter of the Department made a special box, and Mr. Quirk, the Assayer, and his Assistant both watched the packing. They claim the balance was properly packed.

After seeing the condition of the box and the balance upon arrival in Denver you are in a better position to tell whether the breakage was due to the carelessness of the Express Company. If that is the case, I wish you would make claim for the amount of the damage.

Mr. Quirk tells me that he pasted a label marked "Fragile" on this box, and there does not seem to be any reason why the balance should have been broken.

Respectfully,

R. J. Grant
Director of the Mint,

RG104 E-235 Vol 503

May 8, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Your reports for March and April show that your presses are running to about capacity, coining over 41,000 each per day, which is a very good record.

I am curious to know how many men you are working. Please send me an itemized statement, telling the number of men in the Melting Room, how many melts were made, the weights of the melts, and the total number of pounds of copper melted during the month of April.

Please give the same figures for the Rolling Room and the Press Room, as nearly as you can get them. I am aware that you have to switch men back and forth, but I would like to get these figures as closely as you can get them, in order to compare them with the other institutions.

Respectfully,

R. J. Grant
Director of the Mint.

May 18, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The time is again coming around for the appointment of Settlement Officers, and I would like to obtain from you the name of some member of your Staff who could take charge of the settlement either at Philadelphia or New York.

Will you please give this subject consideration as soon as convenient, and advise me whether or not you can spare a man for this assignment?

I would like to arrange to have Mr. Moessner come during the month of July to go over the balances and scales at the New York Office; but as this duty will not call for his services until after the close of the Settlement, I shall write to you later. I would, however, like to submit this request to you for consideration at this time.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

May 20, 1929.

Contingent Expenses Office
Director of the Mint 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Your letter seventeenth please wire extent of savings in dollars.

Grant
Director.

R.J.G.

May 20, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I have your letter of May 17th relative to temporary employees.

I regret that it will be impossible for us to increase the allowance for personal services for your Mint for the balance of the present fiscal year.

This letter will , however, be authority for you to recommend the extension of employment of as many of your temporary employees as your available funds will permit.

The recommendation for the extension of these temporary employees should be sent in by you in the usual formal manner, that is, by a letter in triplicate.

Respectfully,

R. J. Grant
Director of the Mint.

May 20, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of May 16th, inclosing a copy of a letter received by you from the "Platinum & Gold Traders" of Chicago.

I think that you were justified in forwarding this correspondence to the Bureau, and I thank you for your alertness in the matter.

I would suggest, however, that you accept this deposit, if, upon receipt of the affidavit, you are satisfied that it is genuine.

I should be glad to have you advise me if you receive further deposits from this concern, and would suggest that you suspend payment therefor until after you have communicated the facts to this Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

May 21, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In the estimates as submitted to the Bureau of the Budget for the fiscal year 1930, and the Budget as it was presented to the Appropriations Committee carried increases from $3,700 to $4,600 for the Assayer, Superintendent of the Melting and Refining Department, and Superintendent of the Coining Department.

This letter is being written for the purpose of asking you to forward a letter in triplicate recommending the increases for the three Officers named above. I am unable to say at this time that favorable action will be taken on your recommendation, but I should like to have it to present it to the Secretary.

Should favorable action be taken, it is, of course, understood that the changes will not be effective until July 1, 1929.

I should like, however, to have your recommendation as soon as possible.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

May 21, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Treasurer of the United States is about to order shipments of silver dollars to your Mint from several of the Federal Reserve centers.

It will be necessary for you to accept these coins, but I would suggest that you give a temporary receipt therefor and do not undertake to count them until after the Settlement.

The Settlement Officers will be requested to accept from you the temporary receipt at Settlement time.

Respectfully,

R. J. Grant
Director of the Mint.

May 23, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Voucher No. 353 of your April accounts is herewith returned for signature of approval.

It is noted that A. L. Gant, temporary helper, is credited with two hours less pay than full time on March payroll, but that no absence is noted on absence report.

The Bureau has submitted a rewritten sheet 3 of your April bullion account current (copy enclosed) covering the minor coinage metal accounts, leaving out all reference to the Director's letter of April 9, 1929, which letter includes administrative matters not of concern to the General Accounting Office. Reference to the letter of April 9th has also been eliminated from the schedule of collections, as well as from form 193. Enclosed find copy of a memorandum attached to minor coinage metal voucher No. 9, amplifying the information relative to the surplus minor metals on hand.

Respectfully,

R. J. Grant,
Director of the Mint.

P-S
Encls.

May 27, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits of minor coinage bill of the Railway Express Company, Inc., as follows:

M/5/6732 4/27/29 Denver to Omaha $1,000 in cents $24.96

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P.F.

RG104 E-235 Vol 503

May 28, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Inclosed please find letter of authority to travel and travel orders for Mr. Wells from Denver to Philadelphia and return, and Pullman order from Denver to Philadelphia.

The return Pullman order will be sent to Mr. Wells later at Philadelphia.

Please give the above mentioned papers to Mr. Wells.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

May 29, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The Annual Settlement will begin at your Mint on Friday, June 14th.

The Chairman will be Mr. Frantz of this Bureau and his Assistants will be Mr. Bates of San Francisco and Mr. Gannon of New York.

The Bureau appreciates your courtesy in permitting us to have the assistance of Mr. Wells to act as Chairman of the Settlement at Philadelphia.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

May 31, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I am inclosing a copy of the Government Travel Regulations, effective March 1, 1929.

Will you please give it to Mr. Wells?

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

June 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1929.

Salaries and Wages	$14,200.
Contingent Expenses, 1929	5,000.
Contingent Expenses, 1928	316.74

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

June 1, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The appropriation law for the fiscal year 1930 makes a single appropriation for all expenses of all of the mints and assay offices, heretofore provided for in the several appropriations for salaries and wages and for contingent expenses. The title is "Salaries and Expenses, Mints and Assay Offices, 1930." Rubber stamps carrying the name of the appropriation are being forwarded by the Bureau for your use. All such expenses will be listed together on the monthly schedules of disbursements and be carried as a single total to the account current.

The portion of the appropriation alloted for use of your institution is $202,000.00 ($170,000 personnel and $32,000 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - - - - - - - -	$54,000.00
2nd " - - - - - - - - - - - - - - - -	48,000.00
3rd " - - - - - - - - - - - - - - - -	48,000.00
4th " - - - - - - - - - - - - - - - -	52,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency involving the loss of life or the destruction of public property; such emergencies must be promptly reported to the Bureau. Unused amounts of prior quarters of the same fiscal year may be added to the current quarter. Should it be considered essential that the allotment or apportionments be changed, your recommendation to that effect, accompanied by a statement of conditions that fully explain and adequately support the recommendation, should be forwarded to the Bureau; but no obligations may be incurred on the basis of the recommendation until authorization to that effect has been made by the Treasury Department budget officer and been communicated to you by the Mint Bureau.

While the appropriations have been combined, it is desired that encumbrances, liquidations, etc., be separately reported for personnel expenses and other expenses, as heretofore. But reimbursements for foreign coinage and other work performed for others need not be separately stated under salaries and contingencies as in the past.

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The combination of personnel costs with other expenses in a single appropriation will necessitate certain changes to provide data for preparation of the annual budget statements in support of the estimates to be submitted to Congress.

For the fiscal year 1929, and in future, the year's payroll expenditures will be reported separately for each repair and equipment class, or subdivision thereof under expenditure symbols 12, 3020, and 3050 as mentioned in Bureau letter of February 4, 1924, with the remainder of the total as a single item. Please note that repairs and alterations do not include renewals or replacements, which are classed as equipment in the prescribed classification; also that ordinary maintenance such as inspection and adjustment of balances, etc., should be classed with other operating expenses, not as repairs.

As the expenditures of each of the ten institutions under each class (expenditure symbol) or sub-class (see Bureau's letter of February 4, 1924), must be combined by the Bureau into a single classified statement for the entire field service, the application (or interpretation) of the symbol classification should be uniformly applied by the several institutions; when apparent lack of uniformity, as disclosed by the data on public vouchers, comes to attention, the Bureau will communicate with the field offices. Since the appropriation estimates with supporting data are required at such an early date following the close of each fiscal year the expenditure records should be kept up-to-date in order that when called for the estimates can be promptly forwarded to the Bureau, after adding amounts representing the unliquidated encumbrances.

Unless subsequently modified it is directed that future appropriation estimates be prepared along the lines of the enclosed sample.

Please note that the expenditures for the past year are to correspond with the classification records thereof, kept as heretofore directed, and that for salaries and wages the amounts that accrue to each group are to be shown in a separate column at right-hand side of sheet.

For the current year, make entries only when differences from last year are anticipated; each difference to be sufficiently explained by reference note to enable the Director and Budget Officer to decide whether it should be submitted to Congress as in harmony with administration policy. For supplies, repairs, equipment, etc., small differences are understood to occur regularly and to be wholly beyond fair estimating; therefore they need not be shown. But large differences, either relative or absolute, such as 100% in a small amount or $200 to $500 or more in a large amount, should be shown and explained.

For the next fiscal year, make entries only when differences from the current year's figures are anticipated; they too are to be explained the same as are current year differences.

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Totals for the current year and for the next year are to be determined by use of the prior year's figures as a basis, as per the sample computations. For the current year the total may not exceed the amount alloted to your institution unless there is also submitted a recommendation, adequately supported by reasons therefor, in detail, for a modification of the amount alloted.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

June 4, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Under date of June 1st a letter was sent to you explaining the apportionment of the appropriation for the coming fiscal year.

There was also inclosed with that letter specimen pages to be used to assist in preparing the estimates for the fiscal year 1931.

As you are aware, Mr. Frantz of this Bureau will be Chairman of your Settlement Committee, and, in case the instructions relative to estimates are not clear, he will be glad to go over them with you.

Respectfully,

R. J. Grant
Director of the Mint.

June 5, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In regard to the preparation of the appropriation estimates which you will be required to undertake shortly, I would like to suggest that you include in your estimates a recommendation for an increase from $3,600 to $4,600 per annum in the compensation of your Chief Clerk. I am making this suggestion because I believe that the salary paid to the Chief Clerk should be commensurate with the responsibilities of that position.

Respectfully,

R. J. Grant,
Director of the Mint.

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June 15, 1929.

Cont. Ex. Mint Bureau 1929.

Superintendent Mint,
Denver, Colorado.

Please pay for deposit referred to letter tenth.

GRANT

Director.

RAE.

RG104 E-235 Vol 503

June 14, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the profits on minor coinage bill of the Railway Express Company, Inc., as follows:

M/S/7549 5/16/29 Denver to Omaha $1,000 in cents $24.96

Respectfully,

M M O'Reilly

Acting Director of the Mint.

P.

RG104 E-235 Vol 503

June 20, 1929.

Superintendent U. S. Mint,
Denver, Colorado.

Sir:

In accordance with the recommendation contained in your letter of June 17, 1929, and with the understanding that the bid recommended for acceptance is in the best interest of the Government, you are authorized to accept the proposal of M. L. Foss Inc., to supply your Mint with an Electric Hand Drill for $53, less 2%, 10 days.

Respectfully,

M. M. O'Reilley

Acting Director of the Mint.

Enclosures:
3 proposals.

RG104 E-235 Vol 503

June 24, 1929.

Contingent Expenses Office of
Director of the Mint, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Can you spare Mr. Koerner to visit Philadelphia New York to inspect series leaving Denver before close this fiscal year. Transportation orders will be sent upon receipt favorable reply.

O'Reilly,
Acting Director.

GR

June 26, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of May.

In the recoinage metal nickel and bronze account, debit side, bullion account current, the ounces and value pertaining to each have been placed opposite "Received, melted coin" instead of remaining opposite "Balance from last account".

On Form 211 -"Report on Sweeps", Ingot Lot, the amount received from sweeps sold has been corrected to read $151.88 instead of $151.14.

Vo No. 405 is herewith returned for correction, the number of six cubic yard loads of debris removed is shown as "2" at $2.50 each, total $2.50 - apparently the number of loads removed was one instead of two.

The parting and refining charges on deposit No. 1656 - should have been at the rate of 7½¢ per ounce instead of 6½¢ per ounce - making an undercharge of 99¢, which amount should be collected and deposited in the Treasury.

Respectfully,

R. J. Grant,
Director of the Mint.

P.

July 1, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

Replying to your telegram dated June 27th please be advised that Mr. Russell's reinstatement, forwarded with your endorsement dated June 28th, has today been forwarded to the Secretary of the Treasury with the approval of this Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

July 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

The Division of Bookkeeping and Warrants, Office of the Secretary of the Treasury, has this day been requested to place to your checking credit, the sum of $2,000, Contingent Expenses, Public Moneys, 1930.

Respectfully,

R. J. Grant,
Director of the Mint.

P.

RG104 E-235 Vol 503

July 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses	$18,000.
Transportation of bullion, etc.	50.

Respectfully,

R. J. Grant,
Director of the Mint.

P.

RG104 E-235 Vol 503

July 10, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is today in receipt of a communication from the office of the Treasurer of the United States, in which he gives the following estimates of the coin requirements at your mint for the remainder of the calendar year:

Half Dollars - - - - - - - -	$500,000.
Quarter Dollars - - - - - - -	375,000.
Dimes - - - - - - - - - - - -	500,000.
Nickels - - - - - - - - - - -	350,000.
Cents - - - - - - - - - - - -	350,000.

Will you please make such arrangements as will enable you to accomplish this coinage as nearly as practicable without overtime for the present.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

July 10, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bill of the Railway Express Agency, Inc. as follows:

M/6/8146, 5-27-29, Denver, Colo. to Omaha, Neb.
$1,000 in cents $24.36

Respectfully,

M M O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

July 17, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

You have already received an approximate estimate of the coins which will be required from your Mint between now and the first of the year. As soon as vacations are over, please start on nickels and put all of your force on same. Do not start the refinery until after I have been out there and conferred with you.

If you have not already received the requisite dies, please telegraph for same so that you will have them in time to start on the first.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

July 19, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Enclosed herewith please find two copies each of approved contracts Nos. 94m-49 to 57 for supplying your institution with supplies and services during the fiscal year 1930. Please forward abstracts of agreement covering the above contracts.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

July 25, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc. as follows:

M/6/8866, 6-12-29, Denver to Omaha, Neb.
$1,000 in cents $24.96
M/7/9220, 6-18-29, Denver to Houston, Tex.
$10,000 in nickels)
$2,000 in cents) 199.67

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

July 25, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept American Smelting bid eighty tons original cathode copper.

Grant
Director.

July 29, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Forward earliest practicable date nineteen thirty-one fiscal year estimates as per Bureau letter last June first.

Grant
Director.

F

July 29, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith find voucher of DeLaney, Kipp and Swan, Inc., 46¢, insurance charges on shipments of minor coin made during the months of April, May and June. The rate, $.0386 is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

August 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following refers to your accounts for the month of June.

The indication of inclosures on back of bullion account current has been amended to show 3 vouchers acquisition and disposition of metal (Form 193) instead of 4 of such vouchers; also the schedule of unpaid deposits has been shown. On the regular account current the retirement deduction statement has been shown, as an enclosure.

It is noted that the "½ day WOP" deducted against S. B. Wilcox, June payroll, is not shown on absence report.

Respectfully,

Mr M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

August 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses - - - - - - $18,000

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A
T

RG104 E-235 Vol 503

August 2, 1929.

Dear Sir:

Receipt is acknowledged of your letter dated July 24, 1929, in connection with the request of Mr. C. S. Millard, Cincinnati, Ohio, for information regarding a deposit made at the mint by Frank Castro of Stanley, Idaho, on May 13, 1929. It is suggested that you advise Mr. Millard to furnish an affidavit setting forth the facts of the case and the purposes for which the information is desired. Upon the receipt of such an affidavit the Department will give consideration to the matter of authorizing you to furnish the information desired to Mr. Millard.

Very truly yours,

Director of the Mint.

Mr. Frank E. Shepard,
Superintendent, United States Mint,
Denver, Colorado.

RG104 E-235 Vol 503

August 9, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

In the absence of Mr. Grant who is now in Seattle on his way to San Francisco and Denver, I have to acknowledge receipt of your letter of August 6th.

I am sure that Mr. Grant will be very glad to have the benefit of your judgment in adjusting the coinage program in the manner you indicate.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

August 9, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Dear Mr. Shepard:

The Secretary has today consented to have the Bureau write a letter of introduction to you, to be presented by Mr. and Mrs. Charles L. Oman of Garnett, Kansas.

The request for the admission of these visitors to the Mint came from Senator Capper of Kansas, and the Secretary is anxious to oblige the Senator. Hence, we have been authorized to waive the regulation in this instance with the understanding that this action is not to be construed as establishing a precedent.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

August 9, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This letter will introduce to you Mr. and Mrs. Charles L. Oman of Garnett, Kansas.

Mr. and Mrs. Oman desire to witness the operations of the Mint, and this letter will be authority for you to arrange to have them do so. Any courtesy extended to them by you will be appreciated.

The Secretary of the Treasury has waived the regulation in this case in order to permit you to receive Mr. and Mrs. Oman in compliance with a request from Senator Capper of Kansas.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 12, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Referring to your letter of August 8th, requesting asbestos mitts, etc., please be advised that your letter has been this day forwarded to the Philadelphia Mint, approved, for compliance with your request.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 19, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Mailing explanatory letter answering your letter sixteenth relative Mexican gold.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

August 19, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of August 16th relative to the receipt by you of a deposit of Mexican gold coin, the Bureau is just now advised by the Attorney in the Secretary's Office as follows:

"The letter of August 16, 1929, from the Superintendent of the Denver Mint is returned herewith.

If the affidavit furnished shows that the gold was purchased by the El Paso National Bank from individuals, firms, and corporations who reside in this country, evidence that the pesos have been declared to U. S. Customs officials will not be required. A supplemental affidavit showing whether or not the individuals, etc., are residents of this country will be required in the event the present affidavit does not give such information. If any of the persons from whom the El Paso National Bank acquired the gold are residents of Mexico, evidence as to declaration to U. S. Customs officials will, of course, be required. The situation is the same whether Mexican gold bullion or gold coin is involved."

You will find inclosed a confirmation copy of our telegram to you of today, stating that this explanatory letter was being mailed to you.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

NIGHT-LETTER

August 19, 1929.

Contingent Expenses
Office Director of the Mint.

Superintendent,
United States Mint,
Denver, Colorado.

Case of Roy Russell before Civil Service Commission since July fifth STOP

They promise report in day or two.

OReilly
Acting Director.

RG104 E-235 Vol 503

August 23, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept General Lead Company bids on tin and zinc.

O'Reilly
Acting Director.

OR

August 26, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to your annual report for the fiscal year ended June 30, last, will you please advise the Bureau as to the number of employees on June 30th, segregated by departments.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

August 27, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Honorable R. J. Grant,
Director of the Mint,
United States Mint,
Denver, Colorado.

Business of the Bureau in good condition. All well here.

O'Reilly
Acting Director.

ok

August 29, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint
Denver Colorado

Affidavit your letter August twenty-sixth approved. Accept deposit.

O'Reilly
Acting Director.

OR

RG104 E-235 Vol 503

September 5, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930:

Salaries & Expenses - - - - - - - - $15,000.00

Respectfully,

W. M. O'Reilly
For R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

September 3, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of July.

Herewith please find one copy of sheet No. 3 of the bullion account current for amendment as per pencil notations, to bring the wastage entries into harmony with the annual settlement report - an interchange of 1/10 ounce. The quantity is immaterial and could be ignored except for lack of agreement. Corresponding change has been made in the melting and refining department items on form 193.

One copy of sheet No. 5 of the bullion account current is also enclosed for amendment as per pencil notations - an interchange of 94¢

Please forward a statement of settlement surpluses and wastages, along the lines of the one supplied a year ago, showing net results, to support the entries in the bullion account current; this should cover minor metals as well as gold and silver.

Last page of the schedule of disbursements is returned for corrections as per pencil notations thereon. "Salaries and Expenses, 1930" - 20 510, should be the title at the head of the column carrying all the 1930 expenditures for salaries and miscellaneous expenses. The column headings on the other two sheets have been corrected in the Bureau.

Vo. No. 4 is herewith returned for approval of the Superintendent.

Respectfully,

Director of the Mint.

P. F.

RG104 E-235 Vol 503

September 5, 1929.

Contingent Expenses Office
Director of the Mint 1950.

Superintendent
United States Mint
Denver Colorado

Accept International Nickel Company bid on nickel at thirty-eight point nine nine five cents pound.

Grant
Director.

September 7, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

While in Denver last week, Mr. Wells, the Coiner, took up the matter of poor dies with me and showed me some of the broken ones. I asked him to send twelve of these dies to the Philadelphia Mint for examination and report. I am inclosing a copy of the report which speaks for itself. I wish you would take up the matter with the Coining Department and let me know what they have to say.

While looking at some blanks which were just upset in the Denver Mint, I noticed that the upsetting left a feather edge and I called it to the attention of Mr. Beggs who happened to be talking to me at the time. I am rather inclined to think that either a poor quality of blanks or upsetting may have something to do with the breaking of these dies.

I shall be glad, however, to note your report on the matter, and I suggest that in the future, whenever you have trouble with the dies, report the matter at once and send the broken ones back to the Philadelphia Mint, where the matter can be straightened out.

Respectfully,

R. J. Grant
Director of the Mint.

September 9, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Following is an excerpt from a letter received by this Bureau from Mr. William Merriweather, c/o Mrs. Pearl Carney, City Route 2, Clarksville, Tennessee:

> "The gold bar that you were on lookout for has been sent to the Mint at Denver, Colo. I received the slip from Denver, Colo., Mint for 108 ounces of gold and silver with the $4.00 charges paid and I will be very glad for you to take the matter in hand and look after it and see why it has not been attended to."

Will you please advise this Bureau if you can give any information relative to the deposit to which Mr. Merriweather refers?

Respectfully,

R. J. Grant
Director of the Mint.

OA

September 12, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In response to your letter of September 9th, requesting 25,000 coin sacks from the Philadelphia Mint, please be advised that your letter has today been forwarded to the Philadelphia Mint, approved.

Respectfully,

M. D. O'Reilly

Acting Director of the Mint.

September 14, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is forwarded to you today under separate cover via registered mail a selected set of nine of the one piece, gold plated weights made by Mr. Moessner.

Bureau of Standards certificate of test #58374, Set B, for this set is inclosed with this letter.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

September 16, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In conformity with your recommendation of September 11, 1929, for additional personnel allotment for the current fiscal year, please be advised that the segregation between personnel and other expenses of your total 1930 allotment of $202,000 is hereby amended from $170,000 for personnel and $32,000 other, to $174,000 for personnel and $28,000 other. This adjustment need not affect the quarterly apportionments.

If during the last quarter of this fiscal year it is found that this adjustment will not adequately provide for your necessities, any further recommendation you desire to submit at that time will receive consideration.

Respectfully,

F-2

R. J. Grant,
Director of the Mint.
OR

September 16, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc. as follows:

M/7/9548, 6-29-29, Denver to Omaha, Neb.	
$1,000 in cents	$24.96
M/7/9549, 6-19-29, Denver to Omaha, Neb.	
$1,000 in cents	24.96
M/7/10848, 7-20-29, Denver to Houston, Tex.	
$10,000 in nickels)	
13,000 in cents)	236.76
M/8/11841, 8-7-29, Denver to Omaha, Neb.	
$1,000 in cents	24.96
M/7/10461, 7-15-29, Denver to San Antonio, Tex.	
$5,000 in cents	185.11
M/8/11840, 8-2-29, Denver to San Antonio, Tex.	
$5,000 in cents	185.11

Respectfully,

R. J. Grant.
Director of the Mint.

P-A

OR

RG104 E-235 Vol 503

September 17, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of September 15th, inclosing correspondence relative to a bar submitted to you by Mr. William Merriweather, please be advised that this Bureau has today notified Mr. Merriweather that you will return the bar to him as soon as he sends you 56¢ for return postage charges thereon.

Respectfully,

R. J. Grant
Director of the Mint.

September 20, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc. as follows:

M/9/12551, 8-21-29, Denver to Omaha, Neb.
$2,000 in cents 49.88
M/9/12550, 8-15-29, Denver to Omaha, Neb.
$1,000 in cents 24.96

Respectfully,

R. J. Grant,
Director of the Mint.

P-A

RG104 E-235 Vol 503

September 20, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am inclosing a copy of a letter addressed today to Mr. Rolland E. Peirce, in reply to a letter from him which is also inclosed.

Please feel that you are entirely free to exercise your own judgment in this case. Mr. Peirce is legally eligible for reinstatement, but I am not suggesting that you consider his application favorably unless you see fit to do so.

For your information I am also inclosing copies of Executive Orders covering such situations.

Respectfully,

R. J. Grant
Director of the Mint.

OR

September 24, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This office is in receipt of your letter of September 20th addressed to the Comptroller General of the United States, relative to $56.79 suspended on account of a May voucher in favor of the Railway Express Agency for transportation of minor coin, for the reason that information was not supplied as to the rail lines and junction points over which the shipment was carried, in order that the amount of land-grant deduction, if any, might be determined. The letter will be retained in this office, and it is suggested that no further attention be paid the matter by you until further advised by this office. However, if the Railway Express Agency supplies you with the required information, or any other pertinent information, we will be glad to receive same.

The Railway Express Agency apparently is withholding bills for transportation of minor coin which has been transported over land-grant railroads, possibly with the idea of endeavoring to avoid the carrying of express matter over such railroads at reduced cost to the Government. It seems probable that some months will elapse before the matter is settled. The amount suspended can readily be collected by deduction on other vouchers for services rendered by the Railway Express Agency, if such action becomes necessary, so there is no probability of your suffering an eventual loss.

The question of the manner of handling vouchers for transportation of minor coin over land-grant railroads has been taken up by this office with the Department; in the meanwhile such vouchers are not being sent out by this office for payment by the field offices.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

September 26, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Due to the delay on the part of the United States Civil Service Commission in adjusting the case of Mr. Roy G. Russell, it was necessary to have his temporary appointment extended to cover the period between July 1, 1929, and August 21, 1929. On August 21st the Secretary of the Treasury approved his reinstatement from furlough. There will, therefore, be no lapse in his service although he did not take the oath until August 25th. You will be instructed in another letter to adjust the pay roll in the interest of Mr. Russell according to these changes. The inclosed copies of letters are for your files and require no further action on your part.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

September 26, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find one copy of last sheet of your August bullion account current, for correction as per pencil notations thereon. The amount of coin received in lieu of minor coinage metal consumed in domestic coinage was 40¢ less than originally shown. This 40¢ is carried on the regular account current for deposit in the Treasury as seigniorage, and cannot also be carried as cash on the bullion account current. The item will be straightened out when a future bullion fund check, in lieu of minor coinage metal consumed in domestic coinage, is reduced by the 40¢ in question.

Please forward copies of receipts issued for the rejected deposit collections totaling $4.00. These items should be thus supported the same as other cash collection items. Such amounts should be separately indicated on the schedule of collections instead of being combined with the melting charges on regular deposits.

Abstract of agreement pertaining to voucher No. 68 is herewith returned; it is in the name of the Denver Fire Clay Company, while the voucher is payable to Hendrie & Bolthoff Manufacturing & Supply Co.,

Voucher No. 47 is herewith returned for the certification on dealers bill to include the name of the company.

On next pay roll please credit and pay R. G. Russell $9.52 excess retirement deduction on the August pay roll; deduction should begin August 21, authorized date of reinstatement as a regular employee. Make the regular retirement deduction in the column provided therefor, and note the credit in the margin; also show on last page of pay roll deduction thereof from the total that otherwise would be transferred to the retirement fund for that month.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P.
F-S
Encls.

September 27, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc. as follows:

M/9/12857, 8-27-29, Denver to Omaha, Neb.
$2,000 in nickels 17.38
M/9/12856, 8-29-29, Denver to Omaha, Neb.
$2,000 in cents 49.88
M/9/12855, 8-26-29, Denver to Omaha, Neb.
$2,000 in cents 49.88

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

October 1, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am inclosing a copy of orders issued by the Superintendent of the Philadelphia Mint to the Heads of Departments of his institution conveying instructions as to the system of efficiency rating. I am not sure that you are not employing a better system, but should you find that the plan employed at Philadelphia would assist you in obtaining better results in a just mark for your employees, I would like to have you put this system into effect.

I would also call your attention to the fact that subordinate employees are just as much entitled to high ratings as those in higher positions, if they do their work as well.

It is understood that you are not required to undertake an elaborate system of rating until the classification now pending before Congress goes into effect. I think it important, however, in case this phase of our Service is investigated, that we can show that we are keeping a just record of the efficiency of our employees. I would like to have you forward to the Bureau a careful rating report for the six months ending June 30th and December 31st of each year. Will it be practicable for you to forward now to this Bureau a report as of June 30, 1929? I would like to have such a record in the Bureau, if it is possible.

It may be of assistance to you to consult the inclosed formula which is now used by the Department. This will give you the qualifications upon which Departmental employees are rated. I do not expect you to follow this or to fill this out, but merely to read the text for suggestions and help.

Upon receipt and consideration of these enclosures, will you please write me your opinion in regard to this matter? It is very important that the efficiency ratings be given some attention.

Respectfully,

R. J. Grant
Director of the Mint.

OR

October 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $18,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

October 4, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc. as follows:

M/7/10637, 7-9-29, Denver to Omaha, Neb.	
$1,000 in cents	$24.96
M/7/10638, 7-15-29, Denver to Omaha, Neb.	
$1,000 in cents	24.96
M/9/13019, 8-24-29, Denver to San Antonio, Tex.	
$10,000 in nickels	125.66
M/9/13021, 8-31-29, Denver to San Antonio, Tex.	
$5,000 in cents	185.11
M/9/13022, 8-21-29, Denver to Dallas, Tex.	
$5,000 in cents	160.87

Respectfully,

R. J. Grant,
Director of the Mint.

7

OR

October 7, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of October 4th, recommending the purchase of two steel body filters and two steel body tanks, to be covered on the outside and lined on the inside with hard rubber.

Before going into this purchase, I should like to take your letter to the New York Assay Office, to find out if they have had any experience with this type of equipment and to give you the benefit of their experience, if they have had any.

Respectfully,

R. J. Grant
Director of the Mint.

October 8, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Reference is made to Bureau's circular letter of December 2, 1927, concerning monthly reports of domestic coins received for melting, as well as to our more recent letter requesting that reports on form 474-A be forwarded promptly after the close of each quarter.

The reports are being received promptly as requested, but some of the monthly reports from the Denver Mint are so prepared that it is being found impractical to reconcile the amounts shown thereon with the amounts shown on quarterly reports on form 474-A. Attention is therefore again invited to last sentence of first paragraph of the letter of December 2, 1927, with request that in future the monthly reports carry only the amounts that enter into preparation of quarterly report on form 474-A, instead of giving the amounts remaining unmelted at the beginning of the period, those received during the period, those settled during the period, and those remaining unsettled at the end of the period, as per the September report.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

October 10, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway express Agency, Inc. as follows:

M/9/13228, 9-4-29, Denver to Omaha, Neb. $2,000 in nickels	$17.38
M/9/13229, 9-4-29, Denver to Omaha, Neb. $2,000 in cents	49.88
M/9/13348, 9-4-29, Denver to Houston, Tex. $15,000 in nickels} $3,000 in cents }	299.54
M/9/13352, 9-3-29, Denver to Dallas, Tex. $5,000 in cents	160.87

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

October 10, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of October 7th, giving the amount of savings as a result of not filling vacancies, etc., for the quarter ended September 30, 1929.

Until further notice, the sending of this information may be discontinued.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

October 12, 1929

Contingent Expenses Office
Director of the Mint 1930

Superintendent
United States Mint
San Francisco California

Deeply regret death Superintendent Coining Department Convey sympathy to Family

Grant
Director

O'R

R.J.G.

RG104 E-235 Vol 503

October 15, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I appreciate your courtesy in forwarding the efficiency report, as of June 30, 1929, with your letter of October 10th.

It will be satisfactory if you will continue to place the efficiency ratings on Form 2243 at the close of each six months, on June 30 and December 31 of each year. It will not be necessary to place the ratings on these forms monthly. The monthly absence report will, however, be submitted as formerly.

It is also requested that you combined the efficiency and conduct ratings into one item of efficiency. The efficiency rating would naturally be influenced by the conduct of an employee, and I consider, therefore, that it is unnecessary to separate them. I would suggest that you compile these efficiency ratings from a monthly record, to be kept in your own Office, giving the average for each six months in your report to this Bureau.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.
OR

October 16, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent
United States Mint
Denver Colorado

Coin half dollars to extent your present stock silver will permit

Letter follows

Grant
Director

October 16, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Vincent:

This letter will confirm the telegram sent to you today, requesting you to coin your present stock of silver into half dollars.

It is understood that you have approximately 300,000 fine ounces of silver on hand, and your stock of quarter dollars and dimes appears to be sufficient to carry you through the holidays.

If you will coin up the 300,000 ounces of fine silver into half dollars, I believe you will have a sufficient stock to meet the demands of the Treasurer and that it will not be necessary to go into the market to purchase fine silver.

Should the demand become unexpectedly heavy within a few weeks, you will, of course, manage to have your Mint supplied with silver in advance.

Respectfully,

R. J. Grant
Director of the Mint.

October 17, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of October 14th, inclosing Form C. A. 5, Report of Termination of Partial Disability of X. T. Stoddard.

You are advised, however, that Form C. A. 2, giving the report of the injury, has not been received here.

Please send to this Bureau Form C. A. 2 in this case, so that all the papers can then be transmitted through the Chief Clerk of this Department to the Compensation Commission.

Respectfully,

R. J. Grant
Director of the Mint.

October 18, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please disregard Bureau letter of October 17th, requesting you to send Form C. A. 2, Report of Injury of Mr. X. T. Stoddard.

Your letter of October 4th., inclosing this form, was misfiled in the files of this Bureau and has just been located.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

DR

RG104 E-235 Vol 503

October 19, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Replying to your letter of October 4th in regard to rubber covered steel body tanks, I talked this matter over at some length with Mr. Wagor and had him go to the Factory which is in New Jersey and go into the matter fully.

I am inclosing a copy of Mr. Wagor's report.

If it is absolutely necessary to have these tanks at once, you may go ahead and order them. In any case, I should get in touch with the Golden Pottery Works and find out what date they can deliver the tanks ordered from them, and if they can deliver at any reasonable time, I should be in favor of using their tanks, as I am a little afraid of the rubber. You will note that Mr. Wagor says that a pin hole or a sharp blow would ruin the tank, and that is hard to avoid where there is as much work around the tanks as we have at the refinery.

In any event, it might be well to order just one of the tanks on trial so that we shall know how they act.

I think it very necessary that your refinery be started up not later than January 1, 1930, and all arrangements should be made beforehand and all supplies ready.

Respectfully,

R. J. Grant
Director of the Mint.

Inclosures:
Copy of Mr. Wagor's report.
Proposals and letter re tanks.

October 22, 1929.

Contingent Expenses Office
Director of the Mint 1930

Superintendent

United States Mint

Denver Colorado

AUTHORIZED ACCEPT MINE AND SMELTER BID ONE TON BORAX GLASS

O'Reilly
Acting Director

RG104 E-235 Vol 503

October 24, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The proposal attached to September voucher No. 102, A. D. Radiasky, $73.57, carries an item of 3 bales No. 1 white cotton waste at 13¼¢ per pound, whereas the purchase order and dealers invoice indicate the same article at 14¼¢ per pound, at which latter price payment was made for 293 pounds, making an evident overpayment of $2.93, which apparently should be repaid into the Treasury. Voucher and attached papers are enclosed for your observation and return.

The retirement deduction statement should be indicated on the regular account current as an inclosure.

The collections on rejected deposits are evidenced by receipts which carry no indication of being copies, but appear to be originals. Only originals should carry signatures, and they should be delivered to the persons making payments. The General Accounting Office prefers unsigned carbon copies. When form 518 - special assay slip - is used for this purpose the form title should be lined out.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-T-S
Encls.

RG104 E-235 Vol 503

October 26, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to Department letter of October 1, 1929, approving the temporary appointment, pending authorization of reinstatement, of Rolland E. Peirce as Skilled Laborer at $5.00 per diem in your Mint, please be advised that under date of October 25, 1929, the Office of the Secretary of the Treasury approved the reinstatement of Mr. Peirce under "Auth. C. S. Cert. 28853 Dated Oct. 23, 1929".

Mr. Peirce's permanent reinstatement will take effect from date of oath.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 1, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $15,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

November 4, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is in receipt of your letter of November 1st addressed to the Treasurer of the United States concerning non-receipt of carbon copies of checks numbered from 10001 to 12000.

The Treasurer of the United States does not have the jurisdiction over issuing of either checks or check duplicates, and the Bureau's records do not indicate that a requisition for duplicate checks had reached this office, which would be a regular procedure. However, a telephone inquiry to the Department's division of supply has resulted in the information that blank sheets for duplicate checks will be forwarded you.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

November 4, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

We have sent you today under separate cover by registered mail one set of standardized weights received from the Bureau of Standards, together with the remainder of the weights which you forwarded here for calibration some time ago.

Please find inclosed copies of correspondence in the premises from the Bureau of Standards.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 4, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Important you proceed coinage one cent pieces at once

Grant
Director.

RG104 E-235 Vol 503

November 4, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Last year when I was in Denver, and also this year, I asked you to keep up your coinage balances; that is, whenever you saw one denomination running low, to start and build it up. I noticed for some time that you were low on cents, and expected every day to see where you had made a delivery. This morning the Treasurer's Office called my attention to the fact that Denver was short of cents and that they could not give you all the orders they would like on that account.

On October 16th we requested you to proceed with the coinage of half dollars, but up to date there has been no delivery thereof. If there is any particular reason why you cannot go ahead with this coinage, please let us know.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 8, 1929.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc. as follows:

M/10/14026, 9-21-29, Denver to Houston, Tex.	
$5,000 in cents	$111.10
M/10/14027, 9-16-29, Denver to Omaha, Neb.	
$1,000 in cents	24.96
M/10/14028, 9-14-29, Denver to Omaha, Neb.	
$2,000 in nickels	17.38
M/9/13870, 9-21-29, Denver to Dallas, Tex.	
$5,000 in cents	160.87

Respectfully,

Acting Director of the Mint.

P-A

RG104 E-235 Vol 503

November 14, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In comparing the annual cost sheets from the different Mints, I find it impossible to make any comparisons on account of the different methods used at the different establishments.

Philadelphia has a regular system in which they include in their expenses the overhead which the other Offices do not. The overhead should be accounted for, and for that reason I wish you would include it in your future reports.

I would also like to get a more accurate cost report. It is not too late to start from the first of July, 1929, so that a report may be made next year. The different department clerks can make the costs for their own departments. When it comes to overhead, an agreement should be made which is fair to all.

Some time ago your Mr. Wells made out a skeleton form to make these reports from and which I think was very good.

If there is any information you wish from this Office or from Philadelphia, we shall be very glad to furnish it, but we must get our costs upon a business basis.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 16, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Philadelphia Mint has been experimenting with movable parts of their automatic scales and finds that upright posts and movable fingers, where they rub together, wear very fast but by plating with chromium these parts last indefinitely; in fact, parts which have been used continuously for over six months do not show any wear at all.

I wish you would have this matter taken up with the man in charge of your automatic weighing machines and have him send all the parts above mentioned he can spare at one time to Philadelphia for plating. If he cannot spare any until after the first of the year, that will be time enough. They can be plated and returned inside of thirty days.

Please send the parts directly to the Philadelphia Mint, and send a copy of your letter of transmittal here.

Respectfully,

M. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

November 21, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the minor coinage profits, bills of the Railway Express Agency, Inc., as follows:

M/10/14660, 10-5-29, Denver to Omaha, Nebr., $1,000 in cents	$ 24.96
M/10/14661, 9-30-29, Denver to Omaha, Nebr., $1,000 in cents	24.96
M/10/15161, 10-12-29, Denver to Omaha, Nebr., $1,000 in cents	24.96
M/10/14806, 10-8-29, Denver to Dallas, Tex., $5,000 in cents	160.87
M/9/13865, 8-21-29, Denver to Kansas City, Mo., $5,000 in cents	138.36
M/11/15300, 10-21-29, Denver to Dallas, Tex., $5,000 in cents	160.87
M/11/15568, 10-21-29, Denver to Omaha, Nebr., $1,000 in cents	24.96
M/11/15567, 10-19-29, Denver to Houston, Tex., $13,000 in cents and nickels	236.76

Respectfully,

R. M. O'Reilly

Acting Director of the Mint.

P-S

RG104 E-235 Vol 503

November 27, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letters of November 19th and 20th.

With regard to the annual cost report, what I wanted to call your particular attention to was to get the overhead included in the general cost. I do not expect to get the same costs at three different Mints, but if they are made on the same basis, they should be close. I am not as much interested in how the costs are kept as in the general result, but prefer to have the report made out the same as the Philadelphia one, so that we can make comparisons.

In regard to the refinery, you will have to regulate that according to your coinage. What I am anxious to do is to get as much time in the refinery as possible, so that we shall catch up instead of running behind. We hope to be able to run the refinery all of next year, so start it up as soon as you can.

You will be interested to know that Miss Piatt passed away about two weeks ago at her sister's home in Long Island.

Respectfully,

R. J. Grant
Director of the Mint.

November 30, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of October.

Vouchers No. 142 and 143, Public Service Company of Colorado, are herewith returned for certification of the dealers' bills in the name of the company.

Information is requested as to the reason for issuing only 999¼ gold bars and imposing a bar charge thereon when neither high fineness nor special size bars are requested by depositors of bullion. On deposits Nos. 450, 475, 481, 517, 523, and 535, the bar rate chargeable should have been 7¢ per hundred dollars value instead of 6¢ per hundred dollars value. The bar charge rate has as its basis the size of the bars issued, not the total value of gold deposited.

Deposit certificate No. 536 in the name of Hauser-Miller, Inc., has indicated on the face thereof that payment was made by express, with no receipt enclosed, as per the certification mentioned; please forward same.

Form 1027, Gold Bars Sold, has been eliminated as an enclosure with the bullion account current, and included as a collection voucher accompanying Schedule of Collections, with the regular account current.

On the bullion abstract (last sheet) 27¢ bar charge on deposit No. 585 was included in the alloy column; correction has been made in this office giving a new total for bar charges $4.19 instead of $3.92, and a new total for alloy charges $63.89 instead of $64.16; correction has also been made on the Schedule of Collections.

Respectfully,

R. J. Grant,
Director of the Mint.

P
F-S
Encls.

RG104 E-235 Vol 503

December 2, 1929.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $15,000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

December 6, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The Section of Surety Bonds, Secretary's Office, has just advised this Bureau that bonds of employees of your Mint will come up for renewal during January, 1930.

Information is requested from you as soon as possible as to the correctness of the names, titles, and bond amounts of the following:

Clarence C. Malmstrom, Assayer,	$10,000
James H. Hagenny, Skilled Workman,	3,000
~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~	~~XXXXX~~
George M. Hill, Skilled Workman,	3,000
Elmer S. Smith, Helper,	3,000
George H. Spencer, Clerk,	5,000
William J. St. Peters, Helper,	3,000
John F. Tinker, Skilled Workman,	2,000

Respectfully,

R. J. Grant
Director of the Mint.

OR

December 9, 1929

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Herewith find vouchers of Marsh & McLennan, insurance charges on shipments of minor coin made during the months of September and October, 8¢ and $1.88, respectively. The rate, 4¢, is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

December 9, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Returned herewith please find for amendment your report dated December 4, 1929, of United States coins received for melting during the month of November. Reference is made to Bureau's letter of October 8, 1929, with the further information that we use, each month, the amounts of coins withdrawn for recoinage, and that the combined monthly amounts which we use must agree with the quarterly amounts reported on form 474-A. It is therefore requested that you let us have, for October and for November, the amounts pertaining to such months that enter into your preparation of report on form 474-A for the quarter which will end with December, and that all future monthly reports be prepared on the same basis.

From the monthly reports as now being received from the Denver Mint we are unable to tell which amounts enter into your quarterly report on form 474-A.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

December 15, 1928.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Thank you for your letter of December 10th, inclosing copies of your letters of December 12, 1927, and January 12, 1928, respectively.

The letter sent out by this Bureau applied principally to the sufficiency of bonds. Every 4 years new bonds are required, and every 2 years the Secretary's Office inquires as to the sufficiency thereof. For instance, the bonds of Messrs. Hill, Smith, Spencer and St. Peters will not be due for renewal until December 15, 1931. Merely the sufficiency of a bond is inquired into at stated intervals.

I would suggest to Mr. Tinker that he will not be required to pay the premium on his bond on January 12th, in view of the fact that he is to retire on January 18, 1930.

Respectfully,

M. M. O'Reilly
Acting Director of the Mint.

December 16, 1929.

Contingent Expenses Office
Director of the Mint 1930.

Superintendent
United States Mint
Denver Colorado

Referring telegram thirteenth credit issued fourteenth warrent five naught four nine

Grant
Director

RG104 E-235 Vol 503

December 16, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Relative to your monthly report of location of metals in the institution, it is suggested that in future the usual reports of the Melting and Refining and Coining Departments will be sufficient as to metals in those departments, and that an additional memorandum can be supplied for covering the metals, either refined or unrefined, elsewhere than in those departments. A portion of discontinued form No. 232 has heretofore been used by you for reporting the location of metals.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

December 20, 1929.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

It is noted from your statements of November 30, 1929, that your stock of fine silver was at that time reduced to about 217,000 ounces.

Since it is intended to have your Mint continue the coinage of subsidiary and minor coin for the balance of the current fiscal year, it will be necessary for you to purchase fine silver.

This letter will, therefore, be authority for you to invite proposals for 500,000 ounces of silver.

Please telegraph to this Bureau a synopsis of the bids, and you will be advised regarding acceptance.

Respectfully,

R. J. Grant
Director of the Mint.

December 21, 1929.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

On your November bullion abstract sheet, the 68¢ bar charge on deposit No. 633 has been changed from the alloy column to the bar charge column, thereby affecting the total of each column; the schedule of collections has also been corrected in this respect.

With further regard to the bar charges imposed at your institution it is noted that your letter of December 9th to the Bureau in reply to our inquiry gives no reason for issuing only 999+ gold bars and imposing a bar charge thereon when neither high fineness nor special sized bars are requested by depositors of bullion. Depositors are entitled to payment in bars without the payment of bar charges if they are willing to take such bars as we have available for issue, which contemplates availability of refined bars of assorted sizes. However, if they demand special size or high fineness bars, charges are imposed to cover the extra trouble and expense of specially accommodating them and to keep such demands from unwarrantedly burdening our facilities and depleting our stocks.

Deposit certificate, assay report, form 104b, and memorandum of bullion received No. 615 are herewith returned for correction in name of the depositor to agree one with the other.

Duplicate bill attached to voucher No. 181 - is herewith returned for your files.

With reference to the schedule of disbursements, as previously advised the special deposit account disbursements should not be allotted a column amongst the appropriation columns, but its different character should be evidenced by location and wording.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 503

December 23, 1929.

Dear Mr. Shepard:

I have your letter of December 19, 1929, relative to leave of absence of Mr. Phillips. It will be entirely within the regulations for you to carry Mr. Phillips on annual leave for thirty days from January 1, 1930. Mr. Phillips could also have 10 days sick leave beginning either January 1, or at the expiration of his annual leave.

To complete the record of the Bureau will you please send an application for leave without pay to cover the period from the expiration of this year's annual and sick leave. This application should be signed by Mr. Phillips, and forwarded to the Bureau for approval after you have approved it.

Will you please offer to Mr. Phillips my very earnest good wishes for his early recovery.

Very truly yours,

Director of the Mint.

Hon. Frank E. Shepard,
Superintendent, U.S.Mint,
Denver, Colorado.

RG104 E-235 Vol 503

December 26, 1929.

Dear Mr. Shepard:

Receipt is acknowledged of your letter of December 18, 1929, relative to the purchase of graphite goods. I regret that I cannot approve the recommendation that the No. 14 Black Lead Crucibles be purchased from the Dixin Company for the reason that the Company bids on an article upon which you have had no competitive bids. The crucibles upon which they bid in conformity with your specifications, and upon which the other firms submitted bids, are high.

It would appear to be advisable for you to accept the proposals of the Vesuvius Crucible Company since your past experience with the goods of that Company has been satisfactory.

Respectfully,

Director of the Mint.

Hon. Frank E. Shepard
U. S. Mint,
Denver, Colorado.

RG104 E-235 Vol 503

December 27, 1929

Cont. Ex. Mints and Assay Offices 1930

Superintendent Mint,
Denver, Colorado.

Authorized to accept bid American Smelting Refining on eighty tons copper. eighteen point four seven five.

Grant
Director Mint

RG104 E-235 Vol 503

January 2, 1930.

Superintendent,
U. S. Mint,
Denver, Col.

Sir:

Herewith find voucher of Marsh & McLennan, 44¢, insurance charges on shipments of minor coin amde during the month of November. The rate 4¢ is correct, but computation should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. E.

RG104 E-235 Vol 503

January 2, 1930

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses, $18,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

January 3, 1930

Cont. Ex. Mint Bureau, 1930.

Superintendent Mint
Denver, Colorado.

Authorized to accept offer American Metals Company five hundred thousand ounces silver forty-seven cents ounce.

Grant
Director.
R.J.G.

RG104 E-235 Vol 503

January 13, 1930.

Wont. Ex. Mint Bureau, 1930.

Superintendent Mint, Denver, Colorado.

Price silver January seventh forty four three fourths January eighth forty-three seven eighths January ninth forty four three fourths January tenth forty four one half January eleventh forty-five three eighths. Suggest you advise local papers New York market is quoting as usual.

Grant Director.

January 14, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to the list below, please advise this Bureau at your early convenience as to the sufficiency of the various bonds, and also as to whether the titles and spelling of the names of the employees are correct:

Name	Title	Amount of Bond
George F. W. Brierly	Weigh Clerk (from 4/29/21)	$5,000
James Cain	Skilled Workman	3,000
Joseph Driscoll	Helper	3,000
Marshall H. White	Superintendent Machinery	3,000

Respectfully,

R. J. Grant
Director of the Mint.

January 22, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

One copy of your regular account current for December is herewith returned for correction as per pencil notations thereon, incident to having charged voucher No. 230 for $60.80, payable from the minor coinage profits, to the Public Moneys Appropriation. The schedule of disbursements is also enclosed for correction accordingly.

Page 2 of your bullion abstract is returned herewith for correction; the net amount of deposit No. 777 should be $164.68; the net amount of assay No. 959 (part of deposit No. 779) should be $677.16; the sheet totals require no changes.

Voucher No. 257 - General Electric Co. - is herewith returned for indication thereon of the method of procurement, including, if through a General Schedule contract, indication of that fact with notation of item numbers, etc.

It is noted that vouchers No. 248 and 249, each payable to the 3 insurance companies having the insurance contract, for $1.58 and 8¢, were paid by issuing 10 checks when they could better have been paid with 6 checks, thus avoiding the drawing of exceeding small checks - 5 for 2¢ each and 2 for 1¢ each. Please consolidate future similar items.

Respectfully,

R. J. Grant

Director of the Mint.

P-T-S
Encls.

OA

RG104 E-235 Vol 503

January 27, 1930.

Superintendent,
U. S. Mint,
Denver, Col.

Sir:

Herewith find voucher of Marsh & McLennan, 64¢, insurance charges on shipments of minor coin made during the month of December. The rate 4¢ is correct, but verification of the shipments should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

January 28, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is forwarded with this letter for check assays, 0.30 ounces of fine gold representing melts #100 - #101.

Respectfully,

R. J. Grant.
Director of the Mint.

OR

RG104 E-235 Vol 503

February 1, 1930.

Superintendent,
U. S. Mint,
Denver, Col.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $14,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

February 3, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

With reference to the unliquidated encumbrance against the 1928 contingent appropriation, covering an order to the Coors Porcelain Co., please be advised that the 1928 appropriation will not be available for making any payments after June 30, next; on that date the appropriation will lapse and the unexpended balance will be covered into the surplus fund of the Treasury.

Concerning the checking balance being carried by you under the 1928 appropriation, it is suggested that unless inquiry discloses that satisfactory delivery is probable and that payment can be made on or before June 30, next, the balance be repaid into the Treasury. If you should make repayment into the Treasury and, later, satisfactory delivery is made which will permit payment by June 30th, requisition should be made on this office for advance of an amount sufficient to make payment. Unless satisfactory delivery and payment occur before July 1, next, the 1928 order should be canceled.

Respectfully,

R. J. Grant,
Director of the Mint.

T-S

RG104 E-235 Vol 503

February 5, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please advise this Bureau as soon as convenient as to the sufficiency of the bonds of the following employees of your Mint:

Name	Title	Amount of bond
John C. Wells	Supt., Coining Dep't.	$25,000
Karl G. Bell	Skilled Workman	3,000
Carl H. Krueger	Clerk	5,000
Farrow St. John	Clerk	5,000
Paul H. Hempel	Foreman, Press Room	5,000

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

February 8, 1930.

Honorable Frank E. Shepard,
Superintendent, United States Mint,
Denver, Colorado.

Dear Mr. Shepard;

As you are probably aware, we have sold the present Assay Building in New York City and expect to be located in our new building (which will be within five or six blocks of the present building, probably on the East River,) within about one year.

I have in mind a complete sweep cellar plant. This plant will not be in any cellar, as there will be no cellar to the building on account of water level, but we shall have a sample room.

What I want is a crusher which will crush to quarter mesh; then, an automatic sampler which will cut out 1/10th and a small mill of some kind which will grind the 10% to 40 mesh, then the sample will be quartered down and run through a coffee mill for 150 mesh or finer.

I wish you would make sketches of such a mill for us in the simplest manner possible.

We probably handle less than 100 tons per year, all told, so that the capacity does not very much matter.

In the crushing process, remember that a lot of our material is flat and would probably go through a jaw crusher or rolls; [redacted], however, the material is about the same as in the Denver Mint, so that you are familiar with it.

I shall be very glad if you can furnish these sketches within two or three months.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 503

February 11, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of February 8th, inclosing correspondence from the Water Commissioners of Denver, which I am returning.

I would suggest that we allow the Water Commissioners to sever the 4-inch metered service entirely from the Mint. We have never used it, and it would seem to me that we could dispense entirely with that connection. I would prefer, however, to have your judgment in the matter before a final decision is reached between us.

Of course, you will take into consideration the adequacy of the artesian water service at the present time in reaching a decision as to your recommendation.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.
aR

February 14 1930

Contingent Expenses Office
Director of the Mint 1930

Superintendent
United States Mint
Denver Colorado

ASSAY COMMISSION ADJOURNED ALL YOUR COINS FOUND UP TO STANDARD

Grant
Director

RG104 E-235 Vol 503

February 25, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The following pertains to your accounts for the month of January.

It is noted that voucher No. 266, Kennicott-Patterson Warehouse Corporation, is in payment of an amount 3¢ greater than that carried per the dealers' certified bill, with notation "Plus error in computation". In this connection please be advised that decision of the Comptroller General, dated December 17, 1929, directs that no administrative additions to certified amounts xxxxx be made. It is therefore suggested that in future, small amounts short-charged, be mearly noted in the right-hand column and not paid; where the short-charge is sufficient to warrant correction it should be done in the form of a new voucher in the correct amount claimed.

With regard to voucher No. 284, The Brooks Tent & Awning Co., information is requested as to whether the usual clearance from the Department of Justice was obtained before the purchase of "White Duck" was made in the open market. Such information should accompany all such vouchers.

Please forward copy of Bureau authority for procurement of the items of equipment covered by voucher No. 290, American Hard Rubber

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Company, $377.00. The voucher is unaccompanied by copy of your invitation for quotations and there is thus lacking evidence that the bids received were on a truly competitive basis.

Extra copy of voucher No. 291 in favor of the Philadelphia Mint is not present; please forward same.

Please forward statement of retirement deductions to accompany your January payroll to the General Accounting Office. This was not found with the other papers received.

It is noted that the bar rate imposed on gold bars sold (12 oz. bars 999.9 fine) was 8¢ instead of 9¢ as called for by the table of charges. The charges should be applied on the basis of the size and fineness of the bars issued, not on the total value of gold issued in each transaction.

Explanation is requested of the 9¢ bar rate applied to a 5 oz., 999 bar issued on deposit No. 950; in other apparently analogous cases the 7¢ rate was applied.

Receipt for bullion No. 913 is enclosed for correction of the name of the depositor to agree with his indorsement, which latter is the manner in which the name appears on the other papers.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 503

February 26, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is forwarded with this letter 1.30 ounces of fine gold representing samples #47, 63, 68 and 73, the fineness being from 999.7 to 999.9.

Please have check assays made upon these samples and forward the results to the Bureau.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

q.

RG104 E-235 Vol 503

March 3, 1930.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930;

Salaries and Expenses	$18,000.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

P. F.

RG104 E-235 Vol 503

March 5, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I have your letter of February 18th regarding the connection of the water mains with the Mint.

As I understand it, the Mint has operated for 25 years without it being necessary to get any water from the City and, according to your report, the artesian supply is still giving good service and without any indication of a diminished flow. I see no reason why we should pay $7.50 per month for such protection, if the tank is kept full. We could have a connection made with the City by the time the tank would run empty, should anything happen.

If I am wrong, and we have had to use this water at any time, please let me know, but under conditions as I now see them I cannot approve of such an outlay when there is apparently no return therefor.

The 31,000 gallons per month would not cut down the cost of pumping the artesian water, so if the City wants to cut it off, all right.

Respectfully,

R. J. Grant
Director of the Mint.

March 19, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Three receipts for cash payment of salaries, February 15, 1930, signed by Farnum St. John, L. T. Monahan, and Agnes D. McKnew, are herewith returned with the request that correct receipts be supplied; the enclosures show interchange of signatures between the three.

The item on both sides of the February bullion fund cash account, of $2,848.00 uncurrent dollars separated from the current dollars, should not have appeared on the account current, as it was wholly internal to the cash account - analogous to exchanging halves for dimes, etc.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 503

April, 1, 1930.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $15,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. P.

April 22, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find a letter of this office, dated April 2, 1930, addressed to Otto Zemzow of Denver, together with two copies of our form "Bullion Dealers and Manufacturers' Statistics" returned to the Bureau today with the pencil notation "Passed out last October" opposite Mr. Zemzow's name.

Information reached this office about a year ago that the plant managed by Mr. Zemzow was a photo-silver recovering plant doing quite a considerable business, and we would like to get information concerning same if it is procurable. Will you please make an effort to procure the information and advise the Bureau as to the results, also give the name of the firm.

Respectfully,

R. J. Grant,
Director of the Mint.

P-S.
Mn:ls.

RG104 E-235 Vol 503

April 17, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your request of the 5th instant for calculation blotters, Form 81 A, you are advised the stock is now exhausted.

We have on hand a sufficient number to complete your request of Form 81 E, copy of which is forwarded today.

Before requesting a new supply from the Printer of Form 81 A, I would like to have your opinion as to the practicability of the use of Form 81 E in your Office, in place of Form 81 A.

Your reply would be appreciated.

Respectfully,

R. J. Grant
Director of the Mint.

H

RG104 E-235 Vol 503

April 17, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your recent requisition for books and forms among which was a sample sheet of a book "Assayer's Record of Melts for Parting", form 958. Please be advised that this book form was discontinued in 1911.

Respectfully,

R. J. Grant,
Director of the Mint.

H-S

RG104 E-235 Vol 503

April 23, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Purchase of graphite goods from the lowest bidders, as per your recommendation of April 19, 1930, is hereby authorized.

It is suggested that with regard to the No. 80, Denver Mint special crucibles, the following notation, if it accords with the facts, or modification thereof to accord with the facts, be placed on the reverse of abstract of agreement over your signature:

> Awarded to lowest of 4 bidders as to price, although one of three bids of same price included cartage in Denver to the mint, a total differential of about $1.75 on this $1,200.00 purchase. Product of the firm whose bid is accepted has in the past given better service than that of other vendors; the firm offering free Denver cartage has never supplied the size crucible required; it would have to specially manufacture same before it could be tested, and the cost of testing would exceed the cartage cost. The service of crucibles of different makes varies greatly and is a very important factor in considering real costs.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

April 23, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

According to the General Schedule a quantity discount of 1% should have been deducted on voucher No. 348, of your March accounts, Wm. H. Sheets, Jr., & Co., 25¢.

It is noted that no alloy charge was imposed on gold deposits Nos. 1177 and 1256, paid for, in part, with fine bars. While it is usual to make no alloy charge for a quantity of gold equivalent to that contained in the paid bars, there appears to be no reason why the alloy charge should not be imposed on the remainder of the gold.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

R-F-S

April 28, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Herewith please find blank forms for use in making the annual contracts for certain services, to be rendered your institution during the fiscal year beginning July 1, next. The proposals should be procured in triplicate and be forwarded to the Bureau together with your letters of acceptance, in triplicate, if the rates, etc., submitted are satisfactory, for the Bureau's consideration and approval prior to notification of the concerns of acceptance of the proposals. After approval, all copies will be returned to you for insertion of the contract numbers, the originals to be sent to the Bureau for record and for forwarding to the General Accounting Office, one copy for the contractor, and one copy for your files.

New contracts should also be negotiated, using Mint Proposal Form No. 712 and letter of acceptance, for other services of a continuing nature, upon which payments are made monthly or periodically, including laundry, drayage, etc.

Contracts should also be executed for the procuring of such supplies as you consider can be most economically so procured during the course of the new fiscal year.

In all cases the proposals and letters of acceptance should be forwarded in triplicate for the Bureau's action prior to mailing letters of acceptance to the successful bidders.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 503

April 29, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of April 22, 1930, you are advised that Standard Form 1040 takes the place of Mint Form 941.

100 copies of Department Stock Form 2243A will be forwarded you within a few days.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

H-S

RG104 E-235 Vol 503

April 29, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Receipt is acknowledged of your letter of April 25rd relative to the repairing of the coin counting machine in your office. The Director asked me to state that he would suggest your retaining the coin counting machine in your office for about two months or more, then forward it to the Philadelphia Mint where improvements can be attached. The reason for postponing the sending of this machine is that the Mint at Philadelphia is far behind in its repair work at this time.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 1, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Receipt is acknowledged of your letter of April 28th pertaining to your March accounts. The quantity discount of 1% provided by the general schedule rates, as applicable to voucher No. 548, is entirely distinct from the 2% discount for cash payment within ten days. As indicated by you, the cash discount was taken, but no deduction was made for the quantity discount.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 503

May 1, 1930.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your instiution during the fiscal year 1930.

Salaries and Expenses $19,000.

Respectfully,

W. M. O'Reilly

Director of the Mint.

P. F.

RG104 E-235 Vol 503

May 5, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of May 1st. I regret to hear that Mr. Milsom is failing. Mr. Milsom can be given his full thirty days annual leave in addition to his thirty days sick leave. I would suggest that previous to the expiration of his annual leave, which will be on May 15th, Mr. Milsom be advised to sent in his application for retirement. In this way he will be getting the benefit of the retirement from the date of the expiration of his annaul leave. As he is on extension now he is eligible for retirement if he wishes to make his application. To arrange to have him retired effective May 16th would prevent his being carried without pay.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

May 6, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am enclosing a circular, received from the Personnel Classification Board, covering the preparation of allocation lists of field positions, as required by Section 2 of the Act of May 28, 1928. In connection with this letter of directions there is being forwarded P. C. B. Form No. 18, "Preliminary Class Specifications of Positions in the Field Service."

Please read carefully the instructions in the documents being forwarded to you for the purpose of allocating each position in your institution to the class established by the P. C. B., as indicated on pages v-vii and 1 to 20 of the volume enclosed. It is requested that your schedule be forwarded to the Bureau in time to reach here not later than June 15.

Respectfully,

M. M. O'Reilly

Encls.

Acting Director of the Mint.

May 10, 1930.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Please refer to your endorsement of letter from the Director of the Bureau of Mines, stating that you had two sets of Troy weights from 1/10 to 200 ozs., which could be refinished, lacquered, and shipped to the Bureau of Mines offices. This Bureau is now in receipt of a request that one of the sets be sent to the Bureau of Mines, Washington, and the other set to U. S. Bureau of Mines, C/. University of Utah, Salt Lake City, Utah. Will you please direct that the weights be placed in condition and forwarded to the respective points represented on the enclosed bills of Lading. The transfer is to be effected without transfer of funds.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 503

May 12, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you please ascertain if the Denver Mint has any gold charged and outstanding to the Bureau of Standards from the year 1926 to date, and if so, report to this Bureau the amount and date when forwarded to the Bureau of Standards.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

NIGHT MESSAGE

May 22, 1930.

Cont. Ex. Mint Bureau 1930.

Superintendent Mint,
Denver, Colo.

Can you spare man for assistant at San Francisco settlement and also can you spare Mr. Leech for chairman settlement New York. Settlements start June sixteenth.

Grant
Director.
R.J.G.

May 23, 1930.

Dear Mr. Shepard:

Thank you for arranging to spare Mr. Leech and Mr. Spencer for settlement work. I am very glad to have the help of both of the men.

In anticipation of operations being resumed at your Mint after settlement I think you have enough coin on hand to permit you to continue your present arrangement of using all the men you can in the refinery. I suppose you will want to continue to keep a skeleton force in the coining department, and to overtake as fast as possible the accumulation in the refinery. I thought if you knew that you would not be crowded for coinage for the rest of the calendar year you would be able to make appropriate arrangements for opening up with as full a force as possible in the refinery after settlement.

I hope to have Mr. Coleman, the Superintendent of Melting and Refining at Philadelphia, act as chairman of your settlement, and I trust he will be a satisfactory officer in that capacity for you.

With personal regards, I am

Very sincerely yours,

Director of the Mint.

RG104 E-235 Vol 503

June 2, 1930.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $19,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

June 5, 1950.

Superintendent,
U. S. Assay Office,
New York, N. Y.

Sir:

Last sheet of one copy of your April bullion account current is herewith returned for correction as per pencil notations thereon to show separately the bullion fund portion of the proceeds from sweeps (M. & R.) sold, and the cash received from the regular account on bullion fund check to the amount of proceeds of Superintendent's sweeps sold.

Please assign contract numbers to each of the three collection agreements on amounts of $1,000 or over pertaining to your April accounts - Lees & Sanders, Samuel & Co., and Baker & Co., Inc. Advise the Bureau as to the number assigned to each, and forward necessary vouchers evidencing the advertisements and agreements; viz: Copy of the invitation to bid, also copy of your acceptance, to support each agreement. This is to be regular procedure in future. Recapitulations on future sales, of several lots carried into the accounts as single items, should include all items that are lumped; for example, your recapitulation of M. & R. sweeps sold covered gross value of each lot sold and the proceeds thereof with their totals; but the total ounces and value of gold and silver sold, carried into the accounts, are nowhere shown as being the aggregations of several items.

Voucher No. 397 is herewith returned, for inclusion in the first certificate of the amount for which approved.

Voucher No. 410 is herewith returned for certification.

Notation on assay report No. 9668, herewith, indicates that the deposit was white gold for which an extra charge should have been imposed.

Deposit certificate and receipt for bullion No. 10103 are returned for inspection of the purported signatures of R. M. Cone below the name "Julius Aderer, Inc." on each paper, which appear to

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have been made by different persons.

Receipt for bullion, No. 10611, is herewith returned for signature of representative of the Superintendent.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encls.

June 9, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am enclosing your statement made up for the Classification Bureau. Your statement, as received, was submitted to the Classification Board and the Bureau has been instructed that changes as indicated in pencil will have to be made.

I shall appreciate it if you will have this done and return the list in triplicate to the Bureau as early as convenient.

Respectfully,

R. J. Grant,
Director of the Mint.

Encl.

June 9, 1930.

Sir:

The Annual Settlement of the United States Assay Office at New York is to begin on Monday, June 16, 1930. You have been designated to act as Chairman of the Committee.

The basis of the settlement will be a statement on Form 976, to be furnished by the Superintendent, certified as to its correctness by the Bookkeeper, of the balances of gold and silver bullion, coin, and other moneys on hand per the books of account, as of the close of business June 28, 1930, and before making entry therein of the gains and losses. Gains or losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts for the settlement period and discontinue payment for deposits, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the Bookkeeper's records, and that on memorandum for subsequent entry by the Bookkeeper.

All the bullion will be weighed and computed and all the coin and other moneys on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand. In verifying, it should not be necessary to open every bag and count its contents; a test bag taken from time to time and counted, in connection with weighing each bag for agreement with the weight shown on its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results. Paper currency should be counted piece by piece. It will not be necessary to open the vaults containing coin or bullion now under joint seal of the Superintendent and a Representative of this Bureau. You will accept as correct the values shown by the certificates attached to such joint-sealed vaults, if careful examination shows that the seals in question, with their wrappings, have not been disturbed. If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal you will represent this Office in such action.

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In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; wherever necessary you will take samples for check assay, but it should be noted that chip and drill samples of brittle bullion, so-called "white gold" or bullion over 50 base metals are liable to give assays differing from the reported finenesses.

This Office is requesting the Treasurer of the United States to mail to you depository statements for each of the Superintendents' checking accounts, showing balances therein, to the latest practicable date that will permit their reaching you not later than June 28th.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the Bookkeeper's and other records; stating, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicate whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement you will obtain from the Officers concerned schedules of the material in their possession, for use in checking material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification, by reference to the supporting sheets, of items in your report.

Before closing the settlement, you will obtain from each Officer a certificate of delivery of material on Form 986. You will also obtain from each Officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, statement as to source, quantity on hand (which will be verified), and purpose of holding same.

The Committee's report will consist, principally, of Forms 1068, 1068A and 1068B, or typed sheets which may omit unused items but must in all other respects conform thereto, showing amounts on hand, wastages, etc., figures being filled therein from the Committee's working data. These Forms have been supplied to each institution. They should be completely prepared, signed, and forwarded to the Director of the Mint in duplicate, one copy of which the Bureau will forwarded with the account current for the corresponding period, to meet the requirements of the General Accounting Office. While these forms pertain essentially to the Committee's report, space is provided for the Superintendent of the institution to evidence his agreement therewith. If for any

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reason the Superintendent disagrees with the Committee's findings, in lieu of signing the form with which he is in disagreement his explanation of such disagreement will be forwarded by him to the Bureau, in duplicate. The Committee's report should also include additional pertinent data, such as amounts placed under joint seal, result of inquiry into sources of gain and loss, with reasons, so far as obtainable, for any apparently excessive loss, and other matters of consequence coming to the attention of the Committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked, but a general survey of the materials will be made.

Respectfully,

R. J. Grant,
Director of the Mint.

Mr. E. P. Leech,
U. S. Mint,
Denver, Colorado.

June 10, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This letter will be authority for you to proceed with the replacement of the linoleum on the floor of the weigh room in the Assayer's Department. It is understood that 45 square yards of linoleum will be purchased by you from the contractor in the General Supply Catalogue, Item No. 9860 (a) (5), at $1.48 per square yard plus transportation charges. Shipment to be made on Government bill of lading.

Respectfully,

R. J. Grant,
Director of the Mint.

June 16, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you $441.54 under the appropriation "Contingent Expenses, Mint at Denver, 1929", to meet the cost of white porcelain equipment on your order to the Coors Porcelain Company. The balance of the order in question will be cancelled. It is anticipated that this amount will placed to your credit in time for disbursement prior to the end of the current fiscal year. If you do not receive notice of the credit by the 26th instant, please wire the Bureau to that effect.

Respectfully,

R. J. Grant,
Director of the Mint

F-S

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June 19, 1930.

Dear Mr. Shepard:

Will you please cause to be delivered to the gentlemen interested the Travel Requests (Pullman) and one way transportation for Mr. Rippeto.

Respectfully,

M. M. O'Reilly

Pullman:
Mr. Coleman.
Mr. Rippeto.
Mr. Maher.

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June 25, 1930.

Contingent Expenses, Office of
Director of the Mint, 1930.

Superintendent Mint,
Denver, Colo.

Authorized accept ~~other~~ bid E. W. Robinson Lumber Company on lumber for tanks.

Grant

Director

OA

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June 24, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The portion of the appropriation "Salaries and Expenses, Mints and Assay Office, 1931" (symbol 21510) allotted for your use during the coming fiscal year is $202,000.00 ($175,000.00 personnal and $27,000.00 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - -	$53,000.00
2nd " - - - - - - - - - -	49,000.00
3rd " - - - - - - - - - -	49,000.00
4th " - - - - - - - - - -	51,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency; and the apportionments must be adhered to, as specified in Bureau's letter of June 1, 1929.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

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June 30, 1930.

Dear Mr. Shepard:

I have your letter of June 27, 1930, relative to the retirement of Mr. Bowen.

The Treasury Department has adopted the policy of granting no extensions beyond the second extension, except in very rare and extraordinary cases. I think your judgement in regard to Mr. Bowen is correct and you will not be required to carry him beyond the period of second extension.

With personal regards, I am,

Very Sincerely,

R. J. Grant,
Director of the Mint.

Honorable Frank E. Shepard,
United States Mint,
Denver, Colorado.

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July 1, 1930.

Cent. Ex. Mint Bureau 1931

Superintendent Mint, Denver, Colorado.

On June twenty-eight Secretary approved increased compensation chief clerk to forty-six hundred effective July one nineteen thirty.

Grant

Director

OR

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July 1, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Enclosed herewith please find, for numbering and distribution, 1931 contracts with the following concerns:

The Mountain States Tel. & Tel. Co.
The Denver Fire Clay Company.
The Linde Air Products Company.
The Dump.
The Hassell Iron Works Company.
Denver Towel & Supply Company.
Kennicott-Patterson Warehouse Corporation.
The Public Service Company of Colorado. (2)

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 503

July 1, 1931

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and expenses	$18,000.
Transportation, etc.	50.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

July 18, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In view of the fact that the General Accounting Office now requires a copy of the findings of the Annual Settlement Committee for checking with the accounts as rendered, it is directed that in future, beginning with the current month, the minor coinage metal accounts be kept by the bookkeeper on the same basis as such accounts are kept by department heads; that is, instead of carrying only nickel metal in the account "Minor coinage metal - nickel" and transferring into same, from the bronze account, copper in the quantity of three-fourths of the weight of new nickel coin delivered by the coining department to the Cashier, such portion of the minor copper metal on hand as is carried in the nickel accounts by the melting and refining department and the coining department be also carried in the bookkeeper's nickel account regularly. This will place the bookkeeper's minor metal accounts on the same basis as such accounts are kept by the bookkeepers of the other coinage mints, and will enable ready reconciliation between the accounts of the bookkeeper and the departments at any time, as well as avoid considerable analysis at settlement time for the purpose of recon-

ofling the findings of the settlement committee with balances certified by the bookkeeper.

The inventory of the metals accounted for by weight, as reported on form 1068A by the settlement committee for the fiscal year just ended, and certified as correct by both the settlement committee and the Superintendent of the Denver Mint, did not reconcile the quantities of metal found by them with the quantities certified by the bookkeeper on form 970. This office has prepared such reconciliation and is forwarding same together with amended forms 1068 and 1068A, and with the settlement papers, to the Chairman of the Settlement Committee for verification and for procuring signatures of all parties concerned, and for return of the papers to the Bureau. At the time such papers are received by you it will be noted that while the net settlement results are not affected the several items have been shown in such manner that the reports are consistent and that, by making the indicated additions and subtractions, the various items check, also that they agree with the various balances as they appear on the account current prepared from the bookkeeper's books as of the close of business June 30. By referring to the letter of instructions issued at the time forms 1068, 1068A and 1068B were prescribed for use, it will be seen that this was the purpose of these forms.

The other mint service institutions have been finding it practical to take into their June accounts the results of the settlements - surpluses and wastages. If you can do so in future all will be on the same basis.

Respectfully,

R. J. Grant

F-S

Director of the Mint.

July 18, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

I am enclosing copy of a letter received from the Secretary's office relative to deposits of Mexican gold. A copy of the entire letter is being sent to you for your information. Only that part of the letter which pertains to the request of the Secretary for documents applies to your institution.

In obedience to the instructions of the Secretary will you please forward to this Bureau all the documents accompanying deposits of Mexican gold purchased by you since the practice of requiring that certain shipments be supported by copies of the customs entry has been in effect. In addition you are requested to furnish the following information weekly in connection with purchases of Mexican gold by you:

1. The names (and addresses, if given) of those bringing Mexican gold into this country from Mexico, as shown in the customs entry form.

2. The dates on which the entries were made, and the amounts of Mexican gold entered on each date by such persons.

Respectfully,

R. J. Grant,
Director of the Mint.

Encl.

July 23, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In view of the requirement of the General Accounting Office that all agreements covering both purchases and sales in amount of $1,000 or more be assigned contract numbers for filing in the contract file, it is requested that in the case of all future "Treasury purchases" of silver such agreements be numbered and filed in their numerical and chronological sequence, and be promptly forwarded to the Bureau for transmission to the General Accounting Office. As in the case of other agreements these contracts should include copy of the invitation to bid, the accepted tenders, copies of the acceptances, and abstract of agreement, the abstract of agreement being placed on the face of the vouchers with the contract number in the space provided therefor in the upper right-hand corner.

Respectfully,

M. M. O'Reelly

Acting Director of the Mint.

F-S

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July 23, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of July 18, 1930, enclosing three copies of proposals received by you for furnishing one acid-proof earthenware tank for the refinery.

This letter will be authority for you to accept the proposal of the General Ceramics Company, amounting to $75.00 less 1% ten days, f. o. b. Denver; this being the lowest of two bids received of three asked.

The proposals enclosed in your letter are returned herewith.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Encls.

RG104 E-235 Vol 503

July 29, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In reply to your letter of July 23, 1930, in regard to your operations after August 1st, please be advised that there is very little demand for coin from the Denver Mint and it is not likely that there will be any great demand for some time. You are to start the refinery on August 1st and run it to capacity, keeping only a skeleton force in the Coining Department and coining whatever coinage is in most demand and that which you are short of. Do not increase your force in any event, but whatever expenses are necessary they will be taken care of.

Respectfully,

R. W. Grant,
Director of the Mint.

July 30, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Replying telegram ~~thirty~~ thirtieth make payments due July thirty-one at rates July second stop Increases under Brookhart Act on supplemental roll when rates determined.

Grant,
Director Mint.

August 1, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $18,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. Y.

August 2, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Herewith find voucher of Marsh & McLennan, 12¢, insurance charges on shipments of minor coin made during the months of April and June, last. The rate 4¢ is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

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August 5, 1930.

Cont. Ex. Mint Bureau 1931

Superintendent Mint,
Denver, Colo.

If any melting refining operations since annual settlement suggest such checkup as will be satisfactory to person who is to assume responsibility until permanent appointment is made.

O'Reilly
Acting Director.

RG104 E-235 Vol 503

August 9, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent Mint,
Denver, Colo.

Authorized to accept bid General Lead Company tin three five point six Evans Wallower zinc six point ten.

Grant,
Director Mint.

R.J.G.

August 12, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am in receipt of your letter of August 6th. You are correct in understanding as to retaining employees on the payroll until the close of the month in which retirement occurs.

Very truly yours,

R. J. Grant,
Director of the Mint.

August 12, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am in receipt of your letter of August 6th. You are correct in understanding as to retaining employees on the payroll until the close of the month in which retirement occurs.

Very truly yours,

R. J. Grant,
Director of the Mint.

August 12, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Your appropriation statement for the month of July has been received. The "payments" under the 1930 salaries and expenses appropriation apparently should be $3390.46 as per schedule of disbursement's and account current, instead of $3302.37, which change might also affect the encumbrances liquidated and encumbrances unliquidated as reported for the same appropriation. Please render corrected statement.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

August 15, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent Mint,
Denver, Colo.

Authorized accept American Smelting Refining bid eighty tons copper eleven two seventy five cents pound.

Grant,
Director Mint.

August 15, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In response to your request of August 12, 1930, you are authorized to accept the proposal of the American Hard Rubber Company to supply your Mint with two hard rubber lined filters, at $167.00 each delivered in Denver.

It is understood that this is the only bid received of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

Encls.

August 18, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

With reference to the annual report data will you please advise the Bureau as to the number of employees, by departments, on June 30th. Also please give the weight of minor coinage metals purchased during the year. Information is also requested as to the nature of refinery operations item "gold .992 to .999 not required to aid processes"; the Denver Mint appears to be the only one which reports metal under this heading.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 503

August 21, 1930.

Dear Mr. Shepard:

There are enclosed transportation requests for Mr. Moessner who is to come to New York to inspect and adjust balances when you can spare him. Will you kindly deliver the enclosures to him. The Director hopes that you can let him go some time after the first of September.

Very truly yours,

Honorable Frank E. Shepard,
Superintendent U. S. Mint,
Denver, Colorado.

August 26, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Reference is made to the last paragraph of your letter of August 21st explaining that item of gold .992 to .999 not required to aid processes, appearing in your 1930 refinery report, comprises industrial refined deposits sent to the refinery in anode melts. Since this metal went into anode melts was it not required to aid processes, having taken the place of other high-grade metal which would have been necessary had this metal not been used? Could it not, therefore, properly be included with the item of gold .992 and over, required to aid processes?

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 503

August 27, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The following pertains to your July accounts.

The total of the alloy charges on page 2 of the bullion abstract sheet and the total of the melting column, same page, have been corrected in the Bureau, the former decreased $1.00 and the latter increased by the same amount with like changes through the remaining pages, to the grand total, which has been corrected, the alloy from $326.60 to $327.60; the melting from $70.55 to $69.55. Corresponding corrections have also been made on the schedule of collections. Also thereon the parting and refining amount has been corrected from $3,149.60 to $3,049.60.

Please forward statement in duplicate of the annual settlement surpluses and wastages, one for filing with the accounts and one for the Bureau files; to support the bullion account entries.

The transfers in the bookkeeper's minor metal accounts, made in July for bringing them into agreement with the M. & R. and Coining Department accounts, appear to be incomplete, per the enclosed carbon sheet with pencil notations thereon, which indicates that most of the copper in the nickel ingots is still carried in the bronze account.

Voucher No. 10, Hendrie & Bolthoff Manufacturing & Supply Co., covers in part, payment for "24 Pull Socket Receptacles for 4" Outlet Box, 250 W, 250 V, G. E. No. 721, or equal, $1.15 each; the same having been quoted on proposal attached thereto dated June 18, 1930. Proposal attached to voucher No. 6 - The New England Electric Company, bearing the same date, apparently covers the same items, the one referred to above being listed thereon at a unit price of $1.05 each. Information is requested as to the reason these receptacles were not purchased from the latter company at a saving of 10¢ each.

Respectfully,

M M. O'Reilly

Acting Director of the Mint.

P-F-S

August 28, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Receipt is acknowledged of your letter of August 19th.

This Bureau has consulted the officer in charge of the Custodian Service and has been informed that No. 7 is the size of National ensign to be used on your building. In placing the order for the purchase of the ensigns, under the General Schedule of Supplies, please specify No. 7.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

September 2, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $17,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

September 5, 1930.

Cont. E. -Office Director of Mint-1931

Superintendent Mint
Denver, Colorado

Please wire coinage for August.

O'Reilly
Acting Director

OR

September 6, 1930.

Superintendent
United States Mint
Denver, Colorado

Sir:

Receipt is acknowledged of your letter of August 26th.

A sample of sheeting was forwarded to the Department of Justice, Office of the Superintendent of Prisons, and the Bureau has today been advised by the officer in charge of that division that the Atlanta Textile Mill is not in position at the present time to furnish the sheeting.

You are, therefore, authorized to make this purchase in the open market.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 503

September 9, 1930.

Superintendent
United States Mint
Denver, Colorado

Sir:

In accordance with the recommendation contained in your letter of September 5th, you are authorized to accept the proposal of the Chemical Sales Co. to supply your Mint with 2,000 pounds of Borax Glass at $15.50 per cwt, subject to 2% discount, 10 days.

It is understood that this is equal to the lowest of the bids received. Bids enclosed in your letter are returned.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

September 9, 1930.

Superintendent
United States Mint
Denver, Colorado

Sir:

In compliance with request contained in your letter of September 3d to The Secretary of the Interior, Bureau of Pensions, please find enclosed five copies of Form 3-R 15, "Application for Payment of Accumulated Deductions"; also, five copies of Form 3-R 1, "Application for Annuity".

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

September 17, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to item 13 of your annual report dated July 17, 1930 - Gold certificate bars manufactured - nil.

In this connection please be advised that any refined or standard gold bars which go into storage are classed as certificate bars - see page 14 of the Mint Regulations. For the purpose of this classification there are three items of refined (and standard) gold bullion: Commercial bars, bullion for use in refinery processes, and certificate bars.

If the above explanation calls for a revised report concerning gold certificate bars manufactured during the fiscal year 1930, will you kindly forward same at an early date.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

September 19, 1930

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This Bureau would be pleased to receive your semi-annual requisition for printing of blank forms and record books.

In this connection it is suggested that you incorporate after each particular form desired, the number of copies on hand and the approximate period they will last your office, also the number ordered but not delivered, if any.

The appropriation for this class of work is limited and it is hoped the additional information will enable the supplies to reach your office before your present supply may be exhausted.

Respectfully,

M. M. O'Reilley

Acting Director of the Mint.

H-S

RG104 E-235 Vol 503

September 29, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Proposal attached to your August Vo. No. 3, is herewith returned for signature in the certificate "I have satisfied myself, etc."

An extra charge should have been imposed on deposit No. 252 as the loss in melting was more than 25% of the original weight of the deposit. Kindly deposit this extra charge of $1.00 promptly so notation to that effect can be made on the assay report before forwarding same to the General Accounting Office.

The $8.75 surplus recoinage value on gold coin has been indicated on the account current, in the Bureau, as gold instead of silver.

It is noted from your letter of Sept. 6 that the adjustments between the minor coinage metal nickel and bronze accounts, called for by Bureau letter of July 18, 1930, will be made in your September accounts.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

October 1, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $16,000.00

Respectfully,

M M O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 503

October 7, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In accordance with the recommendation contained in your letter of September 30th, you are authorized to accept the proposal of the Omaha Plant of The American Smelting and Refining Company on 63,388 pounds of mint concentrate at $9,941.51, this being the highest of four bids received.

The papers enclosed with your letter of September 30th are returned.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 503

October 14, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Your letter of October 11th, enclosing proposals for plate glass and a number of pieces of wire-inserted glass for replacement in the skylights of your building, has been approved and referred to the Supervising Architect for appropriate action.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

October 17, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Department has approved the increase in compensation of the following employees of your institution under the terms of the Act of July 3, 1930, these increases to become effective as of July 3, 1930:

Fred D. Belknap	- Clerk	- $2,300 to	$2,400
Harry J. Denekla	- Bookkeeper	- 2,600 to	2,700
Oscar Hinrichs	- Chief Clerk	- 4,600 to	4,800
C. C. Malmstrom	- Assayer	- 4,600 to	4,800
Wm. P. Muncaster	- Clerk	- 2,200 to	2,300
B. M. Phillips	- Cashier	- 3,000 to	3,100
G. N. Spencer	- Clerk	- 1,920 to	1,980
John C. Wells	- Supt. Coining Dept.	- 4,600 to	4,800
Edward P. Leech	- Asst. Cashier	- 2,300 to	2,400

Instructions as to how these payments will be handled on your pay roll will reach you before the close of the current month.

For your information, I am enclosing copies of decisions of the Comptroller General, which are self-explanatory. The decision of September 10, 1930, as you will observe, explains that per diem employees are not eligible for increase of compensation under the terms of the Act of July 3, 1930.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

October 18, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The Secretary has approved the transfer of Mr. E. J. Wagor from the position of Superintendent, Melting and Refining Department, New York Assay Office, at $4,800, to the position of Superintendent, Melting and Refining Department, United States Mint, Denver, at $4,600, effective November 1st.

A letter has been forwarded in your care to Mr. Wagor, advising him of the approval of this transfer.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

October 18, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am returning the proposals enclosed in your letter of October 11th.

The Bureau of Supply advises this Bureau that it will be able to supply you with one sign and show card printer's set.

Will you, therefore, make the regular requisition on the General Supply for this equipment.

Respectfully,

R. J. Grant,
Director of the Mint.

October 18, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The Bureau is today in receipt of the approval of the Secretary of the Treasury to the transfer of Mr. E. P. Leech, Assistant Cashier at your Mint at $2,300, to the position of Chief Clerk, United States Assay Office, New York, at $4,600, vice A. B. Wilson, to be retired November 30, 1930.

Mr. Leech's appointment is to become effective on December 1st. Will you please instruct Mr. Leech to arrange, if possible, to report for duty at the Assay Office in New York about the middle of November. He will, of course, have to be carried on your roll until the first of December. Will you please advise Mr. Leech accordingly.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

October 7, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In accordance with the recommendation contained in your letter of September 30th, you are authorized to accept the proposal of the Omaha Plant of The American Smelting and Refining Company on 63,388 pounds of mint concentrate at an estimated value of $9,941.51, this being the highest of four bids received.

The papers enclosed with your letter of September 30th are returned.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 503

October 27, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you kindly substitute the enclosed letter for the one forwarded to you on October 7th. A copy of this corrected letter will be enclosed by the Bureau with your accounts to the Auditor.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

October 28, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent U. S. Mint, Denver, Colo.
" U. S. " San Francisco, Calif.

Prepare and pay supplemental payroll for either July three to September thirty or July three to October thirty-first at your option covering Brookhart Act increases.

Grant,
Director Mint.

RG104 E-235 Vol 503

November 1, 1930.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses	$16,000

Respectfully,

M M. O'Reilly

~~R. J. Grant,~~
Director of the Mint.

P. E.

November 3, 1930.

Mr. E. F. Moessner,
U S Mint,
Denver, Colorado.

Sir:

Your voucher for reimbursement of travel expenses September 9 to October 23, 1930, is herewith returned for notation thereon opposite the proper dates, of the hour of deparature from New York, the hour of arrival at Philadelphia and the hour of departure therefrom. The points at which drayage for tool chest was necessary should be stated, also whether the taxi fare was between station and hotel or elsewhere.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

E. F.

RG104 E-235 Vol 503

November 4, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This office is in receipt of a letter from the Assistant to the Chief Coordinator, Washington, asking if we have in surplus in any of the Mint institutions two analytical balances and one gold assay balance. These balances are to be used, if they become available through our offices, by the Division of Supplies, Department of Commerce, for the Bureau of Mines Experiment Station at Salt Lake City.

Will you please advise me if you have in surplus any balances of the type indicated, which might be spared to be transferred, without transfer of funds, to the above named office.

Respectfully,

R. J. Grant,
Director of the Mint.

November 5, 1930.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The following pertains to your September accounts.

On the bullion account current, "Minor Coinage Metal Fund Depositary Account", credit side, the amount $18,120.25, "Payments for metal purchased", has been inserted.

The amount of melting charges noted on the schedule of collections has been corrected to read $224.70 instead of $234.70.

Please forward for attaching to voucher No. 106, American Hard Rubber Company, satisfactory reason for not taking the 1% discount amounting to $3.34, in view of the notation on invoice "1% 10 days"; check in payment was dated September 18th, the date of the invoice is September 8th, and receipt date stamped thereon September 11th. In absence of a satisfactory reason the amount of the discount should be reimbursed to the Treasury.

It is noted that W. F. Bowen, humid assayer, was dropped from the payroll at the end of August without notation being made in the Remarks Column; notation of retirement has been made in the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

November 6, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am in receipt of your report of changes for the month of October.

The name of Mr. W. P. Muncaster has been omitted from your list. Was this an inadvertence? If so, will you kindly advise the Bureau and the name will be added to the list here.

Respectfully,

R. J. Grant,
Director of the Mint.

November 6, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

For your information, I am enclosing a copy of the decisions of the Comptroller General and a letter from this Bureau, relative to the application of the Brookhart Act.

They are not being sent you for any special action, merely for your information.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

November 11, 1930.

Cont. Exps., Ofc. of Dir. of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Please advise Mr. Wager new bond, penalty twenty thousand, being forwarded.

GRANT, P. J. G.
Director.

RG104 E-235 Vol 503

November 17, 1930.

Superintendent, U S Mint,
Denver, Colorado.

Sir:

The Union Pacific Railroad Company has submitted a voucher covering freight charges on shipment of mint concentrates, Denver to Omaha, October 16, 1930, to which is attached government bill of lading form No. 42906, in support to the shipment. According to the bill of lading the weight at time of shipment is given as 56,170 lbs., whereas the Consignee's Certificate of Delivery is completed by the American Smelting and Refining Company as receiving 65,800 lbs. Kindly forward to the Bureau a statement explaining the reasons for the difference in weight which will be attached to the voucher for the information of the General Accounting Office. If there was loss in transit data for determining value thereof as a basis for claim against the carrier should be supplied.

Respectfully,

R J Grant,
Director of the Mint.

R. F.

RG104 E-235 Vol 503

November 19, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau's allotment of June 24, 1930., from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1931" to meet your expenses during the current fiscal year, has been modified by the addition of $1,000.00, which is believed to be sufficient to take care of the adjustments of the Brookhart Salary Adjustment Act. This $1,000.00 is to be equally distributed to each of the four quarters of the fiscal year.

Respectfully,

R. J. Grant,
Director of the Mint.

November 29, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

The following pertains to your accounts for the month of October.

Receipt for bullion No. 501 is herewith returned for signature of the representative of the Superintendent.

Vo. No. 174 is herewith returned for certification of the dealer's bill in the name of the company.

Vos. Nos. 117, 119, 120, 121, 130, 132, 134, 139, 142, 144 and 149 are herewith returned for notation on the "Abstract of Agreement" attached to each of the information as to public posting of proposals required by General Accounting Office regulation No. 51, Supp. 6, a copy of which was mailed you early in September. The proposals covered by the enclosed vouchers are dated subsequent to the time the above mentioned regulation should have reached you.

Please forward copy of receipt issued for collection of $1.00 on account of cash collected for melting charge on August deposit No. 252, listed on your schedule of collections.

Respectfully,

R J Grant,
Director of Mint.

P. F.

RG104 E-235 Vol 503

December 1, 1950.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1951.

Salaries and Expenses $17,000.00

Respectfully,

R J Grant

R J Grant,
Director of the Mint.

OP

December 4, 1930.

Contingent Expenses, Office of
the Director of the Mint, 1931.

NIGHT MESSAGE

Superintendent,
United States Mint,
Denver, Colorado.

Please advise Bureau, as early as convenient, amounts of Mexican gold not accompanied by customs entry form accepted by you during past two months, giving dates and amounts of deposits and names of depositors.

O'Reilly,
Acting Director.

OR

RG104 E-235 Vol 503

December 5, 1950.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of 2,410 ounces of certificate bar samples, representing melts Nos. 10, 15, 20 and 25, forwarded with your letter of December 1st.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

Q/W

RG104 E-235 Vol 503

December 6, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of December 24.

This letter will be authority for you to accept the proposal of the Chicago-Nangatuck Crucible Company to supply your Mint with 24 Graphite Furnace Covers No. 500, at a price of $120.00, 1% - 10 days.

It is understood that this bid is equal to the lowest of four received.

Respectfully,

R. J. Grant

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 503

December 11, 1930.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Herewith find voucher of Delany, Kipp and Swan, $0.05, insurance charges on shipments of minor coin made during October. The rate is correct but verification of the amount shipped should be made prior to payment from the profits on minor coinage.

Respectfully,

R J Grant.
Director of the Mint.

P.

December 16, 1930.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of December 12th.

This letter will be authority for you to accept the proposal of the Hendrie & Bolthoff Manufacturing & Supply Company to furnish your Mint with one circular safety cylinder with two knives for use on the Gilles Hand Planer in use at your institution, it being understood that their bid of $174.00, less 2% - 10 days, is the lowest of two bids received of five solicited.

The papers enclosed with your letter are being returned.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 503

January 2, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses	$17,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

OK

P. P.

RG104 E-235 Vol 503

January 6, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to the sweeps vouchers accompanying your November accounts, attention is invited to what appear (below) to be material differences between the mint's data and the purchaser's data. Immaterial differences are not mentioned, as they are expected. The number of bags varied on each of seven lots, although in total these discrepancies offset each other. Were the sacks plainly and clearly marked for the information of the purchaser, or is there some other explanation of these differences?

Lot	Mint's data	Purchaser's data
1929 - Refinery #1 -	96 sacks Silver assay 49.5 oz " content 222.1	95 sacks Silver assay 30.2 oz. " content 133.96 "
" " #3 -	86 sacks 4,717 lbs. net weight Silver content 405.33 oz.	87 sacks 4,069.89 lbs. net weight Silver content 348.75 oz.
" " #5 -	Gold assay 15.47 oz. " content 107.323 oz.	Gold assay 19.03 oz. " content 130.685 oz.
1930 " #1 -	50 sacks 5,046 lbs. net weight	51 sacks 4,741.26 lbs. net weight
" " #4 -	166 sacks	167 sacks
Deposit lot #1 -	46 sacks	44 sacks
" " #2 -	58 sacks 4,201 lbs. net weight	56 sacks 3,766.2 lbs. net weight
" " #3 -	58 sacks Gold assay 30.97 oz. " content 72.096 oz.	62 sacks Gold assay 23.88 oz. " content 57.891 oz.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

January 7, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

It appears that a lot of 10,000 mint form No. 974-A "Transmittal of Payment for Gold or Silver", as per our printing request of April, 1930, was shipped to you through mistake about June, 1930, as part was intended for use of other institutions.

It is suggested that you ship 2,000 each to Philadelphia and to San Francisco mints, as their supply of the form is very low.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

January 10., 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of January 6th, relative to the installation of an additional telephone.

Your recommendation is approved, it being understood that the telephone company will install one telephone under the same conditions as apply to the station on the mezzanine floor - without any expense to the Government and without your guarantee as to the receipts to be collected therefrom.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 15, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am returning the proposals enclosed in your letter of January 12th.

The Supervising Architect has no appropriation which could be used for the purchase of these fixtures. You are, therefore, authorized to accept the proposal from the Mine & Smelter Supply Company to furnish your Mint with 13 - 3/4 inch slip canopies at $2.28, and 13 - 6 inch commercial holders at $3.12. You are also authorized to purchase from the B & R Electrical Supply Company 13 - 16 inch commercial opal globes for $32.50. These are the lowest of 3 proposals received of the 4 invited.

It is understood that in each case there is a 2% discount, 10 days.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 22, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am returning purchase order for cotton sheeting, to which I have attached a release from the Department of Justice, indicating that you are free to purchase this from the contractor named in the General Supply Schedule.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

January 28, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Hold retirement cards until instructions now in mail reach you.

GRANT,
Director.

RG104 E-235 Vol 503

January 28, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please refer to retirement cards forwarded to you recently, and in particular to the column headed "Total Service, Months, Days, Years", right-hand outside column. It will be necessary to fill in on one line, opposite the period representing June 30, 1930, one set of figures covering the total time in months, days and years, as indicated. It will not be necessary to make an entry on each line; only the total time represented in the column "Effective Date" from the time of original appointment to June 30, 1930, need be shown.

In case employees have been in the Civil Service previous to appointment in your Mint, that information should be shown on the cards, according to dates, before beginning the entries covering the time in the Mint and Assay Service.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 29, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In response to your request of January 25th, I am enclosing form C.A. 4 to be filled out in the case of Mr. George Borstadt, Jr.

Form C.A. 3 has an entry placed by your office opposite section 13 (b), Sick Leave, "9 days in 1931, January 1st to 9th, inclusive." The Bureau has corrected this item to read "absence on account of injury, on compensation." Mr. Borstadt's record may not show the transition from absence on account of injury at the close of December to absence on sick leave on January 1st.

Respectfully,

R. J. Grant,
Director of the Mint.

GR

RG104 E-235 Vol 503

February 2, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $16 000.00

Respectfully,

R. J. Grant,
Director of the Mint.

F. F.

RG104 E-235 Vol 503

February 5, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of January 30th.

I have today requested the Superintendent of the Mint at Philadelphia to forward 10 obverse one cent dies, and 4 obverse double eagle dies to your Mint.

Upon receipt of the double eagle dies it is understood that you are to proceed with the coining of the double eagle ingots now on hand at your Mint amounting to 148,466 ounces.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

February 11, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of certificate bar samples representing fine gold melts Nos. 30, 36 and 42, forwarded with your letter of February 5th.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

February 16, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of February 13th.

This letter will be authority for you to accept the proposal of the E. W. Robinson Lumber Company, in the amount of $187.15, to furnish your Mint with 38 pieces of Port Orford White Cedar to be used for making acid tanks in your refinery.

It is understood that this is the lowest of three bids received of four solicited.

I am returning the bids enclosed with your letter.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

March 2, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $16,000.00

Respectfully,

R. V. Grant,
Director of the Mint.

RG104 E-235 Vol 503

March 9, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please forward to the Bureau a statement by mail showing the names of those who presented Mexican gold to your institution during the month of January and during the month of February, and the names of those appearing on affidavits, giving the total amount presented by each person who signed an affidavit, and separating the same by months.

Please forward this report as promptly as possible.

Respectfully,

R. J. Grant,
Director of the Mint
GR

RG104 E-235 Vol 503

March 9, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please forward to the Bureau a statement by mail showing the names of those who presented Mexican gold to your institution during the month of January and during the month of February, and the names of those appearing on affidavits, giving the total amount presented by each person who signed an affidavit, and separating the same by months.

Please forward this report as promptly as possible.

Respectfully,

R. J. Grant,
Director of the Mint

RG104 E-235 Vol 503

March 13, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Assayer in Charge at Salt Lake City has made request for twenty ounces of disc inquartation silver, the weight of the discs to be 200 mgs. He states that if this size is not available, any large size will do.

As inquartation silver in this form is not prepared at Philadelphia, I am troubling you to supply the Salt Lake office.

Please treat this transaction as a transfer of bullion from your institution to Salt Lake, and charge the expense of shipping to the appropriation "Transportation of Bullion and Coin."

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

March 28, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Double eagle assay coins passed.

GRANT,
Director.

RG104 E-235 Vol 503

April 1, 1951.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1951.

Salaries and Expenses $16,000.

Respectfully,

M. M. O'Reilly

Director of Mint.

P. F.

April 17, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

It is requested that, in the future, statistical reports covering receipts of United States coin for recoinage (Form 474-A), deposits and purchases of gold and silver (Forms 61-A and B), and deposits of foreign bullion and coin (Form 637), be made for each half year, instead of quarterly as heretofore. Please make the first report on the half yearly basis for the period January to June, 1931.

As heretofore, the data reported on the above mentioned forms should be reconciled with the corresponding data carried by the accounts.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

F/w

RG104 E-235 Vol 503

April 22, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Understand you have deposit from West Gold Mining Company. Please do not make payment but forward voucher to this office for transmission to Comptroller General for disposition by that officer. If payment has been made please advise the Bureau.

GRANT,
Director.

RG104 E-235 Vol 503

April 24, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Thank you for satisfactory telegram of twenty-third. You are authorized to make payment for deposit referred to. It is understood that the deposit is property of bank named.

GRANT,
Director.

OR RJG.

RG104 E-235 Vol 503

April 28, 1931.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The portion of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932" (symbol 22510) allotted for your use during the coming fiscal year is $193,000.00 ($170,000.00 personnel and $23,000.00 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - -	$50,000.00
2nd " - - - - - - - - - -	48,000.00
3rd " - - - - - - - - - -	47,000.00
4th " - - - - - - - - - -	48,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency; and the apportionments must be adhered to, as specified in Bureau's letter of June 1, 1929.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

May 1, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Referring your wire Internal Revenue Bureau in communication with its Denver representative. Take no action until further instructed.

GRANT,
Director.

RJ.T.

May 1, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $15,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

May 1, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

NIGHT LETTER

Superintendent,
United States Mint,
Denver, Colorado.

Referring your telegram today relative deposit authorized to make payment.

GRANT,
Director.

RG104 E-235 Vol 503

May 11, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Budget Officer of the Treasury Department has called for appropriation estimates for the fiscal year that will begin one year from July 1, next, with the usual supporting data, to be submitted next month. Will you please proceed at once with the preparation of the data and forward same so as to reach the Bureau not later than June 1st. The estimates should be prepared along the lines explained in Bureau's letter of June 1, 1929, advising of the appropriation allotments and apportionments for the fiscal year 1930, and explaining the method of preparation of future estimates, with illustrated samples. However, there need not be given at the present time the detailed expenditures of the fiscal year now current, under the several salary-ranges and expense sub-heads. Such details are to be prepared immediately after the close of the current fiscal year and be promptly forwarded to the Bureau; please take steps to insure that this is not overlooked. Please note, however, that the details as to salary ranges and groups and expense sub-heads are to be provided at this time for the fiscal year 1932 and for the estimates for 1933, and that they should not be inconsistent with

RG104 E-235 Vol 503

the data which will be eventually supplied for the fiscal year now current; also note that material differences from year to year in amounts of items are to be explained. All details for the fiscal year beginning July 1st, next, should be completely stated at the present time, but for 1933 only anticipated differences from the data pertaining to 1932 need be given, with their explanations.

The salary ranges and groupings of positions, for 1932 and 1933, should conform with those appearing on the accompanying sheet of Field Service ranges (Sept. 11, 1930). If, for 1931, there were variations therefrom, such variations should be shown when report is made of the actual disbursements for the fiscal year 1931. The department's instructions are that no amounts for promotions for 1933 will be included at this time, and its policy for 1932 is that no promotions except those required by law will be made during the present economic situation. Your estimates should conform thereto.

It is noted that some of the salary ranges appearing on payrolls are not in conformity with the enclosed schedule; please amend the rolls in all such cases, and keep all records in conformity therewith.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

May 12, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am returning, under separate cover, twenty-seven of the retirement cards recently forwarded to the Bureau by your office. These cards do not agree with the records of the Bureau, as you will note from the smaller cards also being forwarded to you.

Will you kindly, therefore, review your records in an effort to reconcile the differences between the two sets of cards. It is suggested that a brief memorandum be prepared for each case and attached to the record cards of the employees to which it refers. Please do not make any changes on the retirement record cards; the necessary adjustments will be made in the Bureau from the information contained in your memorandums.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 503

May 15, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Herewith find voucher of Delaney, Tipp and Sean, $, insurance charges on shipments made during December 1930. The rate .0265% is correct, but verification of the amounts shipped should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R J Grant,
Director of the Mint.

P F.

RG104 E-235 Vol 503

May 20, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you please advise the Bureau if you can spare one man to act as chairman of the annual settlement committee at Philadelphia, one man to assist at the settlement in New York, and one man to assist at the settlement in San Francisco.

The settlements are to begin on June 16th. If you can spare three men, will you please advise the Bureau the names of the persons to be considered.

Respectfully,

R. J. Grant,
Director of the Mint.

JR

RG104 E-235 Vol 503

May 23, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Superintendent,
United States Mint,
San Francisco, Calif.

Urgently necessary you return to Bureau earliest date retirement cards recently forwarded.

GRANT,
Director.

R. J. A.

RG104 E-235 Vol 503

May 25, 1951.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Voucher of the Chicago, Burlington & Quincy RR Co., $1.28, with government bill of lading No. 42918, are herewith enclosed for completion of the report on the reverse of the latter as to the "loss, damage or shrinkage" in transit. In the column headed "weights" on the face of the bill of lading the figure "100" is shown, whereas the weight received according to the consignee's certificate of delivery is 85 pounds. After making the necessary report requested above kindly return papers to the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 503

May 26, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is forwarded to the Philadelphia Mint today $160.00 in standard gold scrap in settlement for special assay gold coins forwarded by you to this Bureau up to and including April 30, 1931. Your current account sheets show a balance of $180.00, charged to the Bureau since the last settlement for the period ending April 30, 1930.

The Bureau records covering this period are as follows:

Delivery #1,	March 17th,	2 D.E.	Value	$40.00
" #2,	" 27th,	"	"	40.00
" #3,	April 15th,	"	"	40.00
" #4,	" 29th,	"	"	40.00
				$160.00

Please reconcile the difference between the two amounts, and advise the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q

May 26, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I find that no retirement record card was forwarded by your Mint to the Bureau covering the employment of Mr. E. J. Wager, Superintendent, Melting and Refining Department; however, this card is being prepared in this office.

I am enclosing a military record card and shall thank you to fill out the same and return to the Bureau in the event that Mr. Wager has any military service to his credit.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

May 28, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The totals of the Parting and Refining and Alloy columns on your April bullion abstract sheet have been corrected in the Bureau to read 40¢ less in the former and 40¢ more in the latter, making the new final totals for these charges, parting and refining $3,347.73 and alloy $79.32. Correction has also been made on the Schedule of Collections. The error was in the footings of the first sheet of the abstract.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-T-S

May 29, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Due to developments here would prefer Wells or Malmstrom Chairman Philadelphia. Wire which you can spare.

GRANT,
Director.

R.J.G.

June 1, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Regret cannot arrange for Wells trip east in automobile. Mailing transportation orders today.

GRANT,
Director.

RG104 E-235 Vol 503

June 1, 1931

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $16,500.00

Respectfully,

R V Grant,
Director of the Mint.

R. R.

RG104 E-235 Vol 503

June 2, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Until further notice you are hereby authorized to accept deposits of gold in quantities of 2 ounces and over. This permission is being granted for the purpose of giving what encouragement we can to placer mining during the present season.

This applies only to gold in the natural state and not to dental or jewelry scrap, or other fabricated material.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

June 5, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of 1.010 ounces fine gold samples, representing certificate melts Nos. 60 and 65, forwarded with your letter of June 1st.

Respectfully,

R. J. Grant,
Director of the Mint.

Q/W

RG104 E-235 Vol 503

June 8, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I regret that we would not be allowed to lend permanently the assay balance you describe. This letter, however, could be regarded by your office as authority to sell this balance to the highest bidder, and it might be that the State Historical Society of Colorado would be willing to bid on it.

Respectfully,

R. J. Grant,
Director of the Mint.

June 9, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you kindly furnish the Bureau with an abstract of the official record of Mr. Burt G. Shields who was formerly employed at your Mint.

It is requested that this information be forwarded as promptly as practicable.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

June 10, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you kindly advise the Bureau promptly as to the correct dates of birth of the following named employees of your Mint:

John D. Taylor
John C. Wells
Allen M. Webb

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

June 11, 1931.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Printed forms #1066, 1066A, and 1066B, "Inventory of Cash Assets", have been received from the printing office and a supply of same should reach you shortly.

When form 1066B is to be used will you please bring to the attention of the settlement committees, from year to year, a request to add the following:

> "The value of issued but unpaid bullion fund checks, as per the depositary statement with this report, has been verified by the committee by checking the details thereof with the institution's records".

This is the only item pertaining to the bullion fund depositary account that is of concern in the settlement, which is the reason a column was not provided for this account in the tabulation at top of the form.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

June 16, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Referring to your letter of June 4th, enclosing standard form No. 38 - "Certificate for Continuance in the Service" and retirement form No. 2324 - "Record of Efficiency" - in the case of Mr. Lincoln E. Spangler, please be advised that the Bureau has been notified that the filing of these forms is not necessary for the reason that Mr. Spangler has served less than 15 years and he can be continued in the service without the approval of the Civil Service Commission until he has completed 15 years in the service.

Respectfully,

H. J. Grant,
Director of the Mint.
CR

June 19, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Your attention is invited to the importance of the enclosed circular. The Civil Service Commission and the Office of the Secretary will hold us strictly responsible for the careful execution of the order in regard to finger-printing new appointees. Much delay and embarrassment will be saved by paying particular attention to the new regulation.

Respectfully,

R. J. Grant,
Director of the Mint.

June 19, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of June 16th, and this letter will be authority for you to forward to the Mint at Philadelphia small scale parts for chromium plating.

The Superintendent at Philadelphia has been instructed that these parts are coming and he will comply with your request.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

June 20, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized accept lowest bid on roll sheet lead.

GRANT,
Director.

K.J.

June 23, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you please forward to the Bureau a letter covering the Mexican gold deposits received at your Mint for the month of May, in the form in which you sent the report for March and April, in accordance with our letter of June 9th.

The Bureau realizes that this letter of June 9th did not reach you until after you had sent the report for May.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

June 24, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Assay report on silver deposit No. 21, received with your May accounts, is retained for filing with your June accounts, to which it evidently pertains.

Respectfully,

A. M. O'Reilly

F-F-S

Acting Director of the Mint.

June 25, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Replying wire twenty-fourth authorized to accept proposals stoneware.

O'REILLY,
Acting Director.

RG104 E-235 Vol 503

June 25, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint.

If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

T-S

June 29, 1931.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Returned herewith please find approved contracts for the fiscal year 1932 covering telephone service, acids, gases, removing ashes and debris, iron castings, nickel castings, laundry service, electric current, and natural gas, together with unaccepted proposals.

Concerning the tentative contract for general hauling, the papers pertaining thereto are returned for further clarification of the letter of acceptance. The item of "Miscellaneous items over ~~MX~~ 300 pounds at 8¢ per hundred weight" could be construed as including heavy machinery requiring special handling, the quotation on which has not been accepted. Presumably it is not the intent that such construction should be placed on the agreement, and it is therefore considered advisable that the letter of acceptance be so worded as to clearly indicate the intent.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

F-S
Encls.

July 1, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses	$16,000.00
Transportation of Bullion, etc.	50.00

Respectfully,

R J Grant,
Director of the Mint.

OR

B F

July 2, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am enclosing a copy of a letter received from the Secretary's office, relative to a report required of each institution regarding the disposition of papers, documents, etc., which are not needed for the transaction of current business and which have no permanent value or historical interest. You will notice that the list is to be prepared in quadruplicate.

Please transmit this list, with your recommendations, as early as possible, in order that the statement to Congress may be compiled.

If you will read the enclosed letter carefully, there will be no difficulty about the satisfactory return of this list from your institution to this Bureau, in obedience to this order.

Please notice that the circular letter indicates that samples of papers and documents on file in Washington, D.C., must be submitted. It is understood from this that you will not be required to forward samples.

Respectfully,

R. J. Grant,
Director of the Mint.

July 10, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find approved contract of the Kennicott Warehouse Corporation for general hauling service to be furnished your institution during the fiscal year 1932. Please return one copy, after numbering same, for forwarding to the General Accounting Office.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

July 13, 1931.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The Assayer in Charge of the Assay Office at Seattle has requested a set of assay ton weights. He suggested borrowing them while his set was being adjusted at your Mint.

Will it not be possible for you to send him a set which he may keep for his use? I will ask him to forward his set to you, to be retained at Denver to take the place of the set I hope you will be able to send him.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

July 27, 1931.

Dear Mr. Shepard:

Last week I met Mr. E.P. Dillon in New York. He spoke of writing to you to obtain figures to cover the gold deposits at your Mint, by months and by states, for the calendar year 1931. This morning I have received from Mr. Dillon a copy of his letter to you.

I see no objection to giving him the information he requests, and hope it will be convenient for you to do so.

Very sincerely yours,

R. J. Grant,
Director of the Mint.

Honorable Frank E. Shepard,
Supt., U.S. Mint,
Denver, Colorado.

August 1, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $16,000.00

Respectfully,

M. M. O'Reelly

Acting Director of the Mint.

P F

August 5, 1931.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

In your letter of February 13, 1931, you advised the Bureau that Samuel L. Davidson, employed in your institution as a helper, left the service on August 12, 1922, with $3.70 in the retirement fund to his credit.

It is the desire of the Bureau that this money be refunded to this man, and with that end in view I request that you please endeavor to get in touch with him and have him make application for the refund of this amount on Form 3-R6.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 5, 1931.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

In your letter of February 13, 1931, you advised the Bureau that Raymond M. Williamson, employed in your institution as a helper, left the service on June 30, 1926, with $8.70 in the retirement fund to his credit.

It is the desire of the Bureau that this money be refunded to this man, and with that end in view I request that you please endeavor to get in touch with him and have him make application for the refund of this amount on Form 3-R6.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

August 8, 1931.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of August 4th.

A copy of the 1932 General Schedule of Supplies was forwarded to you a short time ago, and no supplement to that Schedule has yet been issued. As soon as they are received by the Bureau, copies will be promptly sent to you.

Respectfully,

R. J. Grant,
Director of the Mint.

August 11, 1931.

Superintendent,
U.S. Mint,
Denver, Colorado.

Sir:

Your appropriation statement for the month of July has been received. With regard to the Contingent Expenses, 1931, the encumbrances unliquidated at the end of June were $1,435.21, during the month of July $1,435.21 encumbrances were liquidated, leaving at the end of that month a balance of encumbrances unliquidated, zero, instead of $[illegible]. Please render corrected statement.

Respectfully,

R. J. Grant,
Director of the Mint.

August 20, 1931.

Superintendent,
U.S. Mint,
Denver, Colorado.

Sir:

I return herewith the statement, submitted with your letter of July 3rd, covering retirement deductions made from the salaries of the personnel of your institution. I assume that these figures indicate the net reductions made for the retirement fund.

It is requested that you please add another column to this statement alongside the present column, entitle it "Tontine Deductions", and show in same the total of the $1.00 a month deductions made from each salary for the fiscal year 1931. When that has been done, please return the statement to the Bureau.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

August 21, 1931.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

The following pertains to your accounts for the month of July.

Deposit certificate No. 22, assay report and memorandum of bullion received of same number are herewith returned for correction in the name of the depositor to agree one with the other.

The parting and refining charge, $4, deposit No. 203, is listed and added on page 5 of your bullion abstract in the alloy column; correction has been made in the Bureau, giving new final totals of parting and refining $3,116.10 and alloy $80.01. Corresponding corrections have been made on the schedule of collections.

The unusual number of charge items on rejected bullion deposits were nowhere itemized for ready verification of total; an adding machine slip would have been satisfactory if it was preferred to not itemize them on the Schedule of Collections, Form 2025.

Attention is invited to the specifications used in asking four bids pertaining to voucher No. 4; quoting: "Painting flag Pole". This seems very indefinite; prices would doubtless vary with respect to which party should supply the paint and apparatus to be used, also as to the number of coats to be applied, etc.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-T-3
Encl.

August 28, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find, for correction and return, your report for the six months ended June 30, 1931, on form 474-A, of domestic coin received for melting and recoinage.

The face value of gold coin purchased over the counter is indicated as totaling $3,024.00; the items given by denominations total $1,000.00 less. The recoinage value stated in this column, together with the loss on the coinage, did not total the face value. In the first and second columns of gold items the recoinage loss over face value is not stated.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

August 29, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Several years ago, at a time when there was considerable demand for subsidiary silver coin, authority was given for the purchase of deposits of silver free from gold, in conformity with the last paragraph at foot of page 5 of Mint Regulations. That authority is now rescinded, as the stock of subsidiary coin is abundant, with little demand therefor.

Respectfully,

W. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 503

September 1, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $18,000.

Respectfully,

M M O'Reilly

Acting Director of Mint.

September 4, 1931.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Referring to your letter of August 19th, and returning one to you from the Honorable Edward P. Costigan, U.S. Senator, relative to refund of deductions due Samuel L. Davidson;

You may advise Mr. Davidson that he will not waive his right to reinstatement in the classified service by making application for the amount due him from the retirement fund.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

September 10, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In compiling data for the annual report of the Director of the Mint for the fiscal year 1931, we find that the detailed report of employees in your institution on June 30, 1931, by departments, is not included with the data forwarded by you on July 9 and July 17, 1931. Will you please forward this report at your earliest convenience.

Respectfully,

Dr. M. O'Reilly

Acting Director of the Mint.

F-S

September 21, 1931.

Dear Mr. Shepard:

Mr. Magruder has asked authority to send his assay balance to the Denver Mint to be repaired by your scale adjuster. I am anticipating your consent by asking Mr. Magruder to send the assay balance to you.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

Honorable Frank E. Shepard,
Superintendent, U. S. Mint,
Denver, Colorado.

RG104 E-235 Vol 503

September 24, 1931.

Dear Mr. Shepard:

The Bureau is obliged to make up a statement for the Secretary's Office, estimating the amount of seigniorage we are likely to earn during the current fiscal year. The plan now tentatively agreed upon is to have you coin quarter dollars of the new design as soon as the dies for the new coin are ready early in the calendar year 1932. The accounts in this office indicate you had on hand August 31st new silver--that is, silver not a part of the stock of recoinage silver--amounting to 1,687,065 ounces. It is probable that you will be requested to use this new silver, as distinguished from recoinage silver, in the manufacture of quarter dollars for the purpose of earning seigniorage on this amount. The recoinage silver, amounting to 660,935 ounces on that date, can be used in the recoinage of dimes during the balance of the calendar year 1931, and if you see fit you might make minor coinage from any uncurrent minor coins you have on hand. This recoinage should be sufficient to keep the Mint normally engaged until we can begin on the quarter dollars of the new design in the early part of 1932. The plan at present is to coin a total of $1,500,000 to $2,000,000 at the three Mints, and you will be instructed as to the quantity your Mint will be expected to manufacture. This letter is being written merely to give you a general idea of the program tentatively agreed upon in estimating our seigniorage for the year, and to give you some idea of the possible program for coinage made for the balance of the calendar year.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Honorable Frank E. Shepard,
Superintendent, U. S. Mint,
Denver, Colorado.

RG104 E-235 Vol 503

October 1, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $16,000.

Respectfully,

R J Grant,
Director of the Mint.

OR

P F

October 2, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Proposal attached to August voucher No. 42, General Ceramics Company, is herewith returned for completion of the certificate "I have satisfied myself", etc., thereon.

Sheet 1, of your pay roll is herewith enclosed for indication thereon, opposite the name M. H. White, per annum rate of pay received by this employee.

Second sheet of schedule of disbursements is enclosed for amendment as regards appropriation chargeable with the August pay roll disbursements.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 503

November 2, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses	$16,000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 5, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
Denver, Colorado.

Bureau approves purchase borax glass requested your telegram yesterday.

O'Reilly,
Acting Director.

RG104 E-235 Vol 503

November 3, 1931.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

This letter will confirm the authority given you in my telegram of this date to purchase two thousand pounds of borax glass, at $15.50 per cwt., from the Chemical Sales Company; it being understood that the bid of this company is the lowest of four received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 12, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

As a result of recent correspondence between the Comptroller General of the United States and the Secretary of the Treasury concerning the matter of examinations by representatives of the Comptroller General, of accounts of Mint Service field institutions, you are advised that when representatives of the General Accounting Office are properly identified they have authority of law to make examinations and audits of accounts, including the witnessing of counts of cash, verification of bullion on hand, etc. It is requested that the work of such properly identified representatives of the General Accounting Office be expedited by employees of the mints and assay offices, and that the representatives be supplied with any information desired by them concerning any of the Mint Service accounts.

Credentials issued to General Accounting Office investigators will be presented by them and should be carefully inspected by you prior to their proceeding with their work. Such credentials carry a small photograph and the name and signature of the representative, also an impression of the seal of the General Accounting Office, so impressed as to appear both on the photograph and the name of the investigator. The credential also carries the personally signed signature of the Chief of Investigations, and of the Comptroller General. It also carries a date after which the authorization becomes void, and quotations from the laws under which the investigations are made.

General Accounting Office investigators are not bonded, and are not expected to handle cash or bullion which, however, should be counted or verified by Mint Service employees while the work is being witnessed by the General Accounting Office investigators.

So far as the Mint Bureau is advised, it is expected that copies of the annual settlement reports furnished to the General Accounting Office will continue to be accepted in lieu of other

counts of cash and verifications of bullion. Should a General Accounting Office investigator demand a count of cash and verification of bullion, not previously specifically authorized by the Mint Bureau, the matter should be brought to the attention of the Bureau before proceeding therewith.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 503

November 16, 1931.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

I am enclosing a letter received today from the Assayer in Charge of the Mint at Carson City.

Have you a balance that you can lend him, and will it be convenient for you to ask him to forward to your office the assay button balance in need of repair? If so, will you kindly communicate with him directly and instruct him to forward the balance to you on Government bill of lading. The Bureau is today writing to Mr. Clyde that you will communicate with him directly.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 503

November 27, 1931.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Apparently there should have been an extra $1.00 charge on account of over 25% loss in after-melting weight on October deposit No. 1059, of dental scrap and fillings, The Capital Dental Laboratory; before-melting weight 44.55 ounces; after-melting weight 32.19 ounces.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S

RG104 E-235 Vol 503

December 1, 1931.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $16,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P F

December 4, 1931.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

A few months ago, upon authorization of the Department, you were directed to forward each day a carbon copy of the Cashier's Daily Statement, to the Division of Research and Statistics, Federal Reserve Board, Washington, D. C. The Federal Reserve Board is now desirous of procuring needed data from these reports at an earlier date than it is practicable for the reports to reach Washington by mail. They have therefore arranged, with the approval of the Department, for transmission of the data by telegraph through the local Federal Reserve Bank or branch bank. It is therefore requested that, upon receipt of this communication, you get in touch with the local Federal Reserve Bank authorities and arrange for delivery to their representatives the carbon copy of the Cashier's Daily Statement. The Federal Reserve Bank representatives are expected to take care of the details and thus relieve you of any extra effort in connection therewith. It may be found desirable to telephone to the local Federal Reserve Bank the data that are to be wired to Washington. The carbon copy of the Cashier's Daily Statement will be mailed to Washington by the local Federal Reserve Bank authorities.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 503

December 26, 1951.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your certificate of deposit No. 32 dated December 11, 1951, for $1.25, on account of collections for unofficial use of official telephone. This certificate of deposit should have been issued on form No. 6599, for placing the amount in your checking credit, symbol 15,105. As heretofore advised, whenever amounts are to be placed to your checking credit C/D form No. 6599 should be used rather than C/D form No. 1. The Department is taking steps to have the above mentioned $1.25 placed to your checking credit, and the item should be so treated in your accounts. It is noted that the charge for this unofficial telephone use was paid from Government funds on December 4th, prior to its collection and deposit in the Treasury on December 11th. Charges for unofficial telephone use should be promptly collected in order that they may not be erroneously paid from the Government funds.

Respectfully,

R. J. Grant,
Director of the Mint.

RJG

January 2, 1952.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1952.

Salaries and Expenses $15 500.00

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 503

January 4, 1932.

Honorable Frank H. Shepard, Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Thank you very much for your letter of December 24th calling attention to the error, on page 245, in the printing of the Report of the Director of the Mint for the Fiscal Year 1931. We will endeavor to make this correction in each copy of the Report as it is sent out. The error had not been observed in this Bureau, and we are indebted to you for calling attention to it.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 4, 1932,

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

I am returning the proposals enclosed with your letter of December 29th.

This letter will be authority for you to purchase ten Sapphire Dies for wire drawing from the Vianney Wire & Die Works at a cost of $37.50, less 3% for payment within ten days, it being understood that the proposal of that Company was the lowest of three bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 6, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of January 2nd enclosing a list, in duplicate, of all dies received, dies defaced and destroyed and number of pieces struck by each die during the calendar year 1931. A copy of this list has been forwarded to the Superintendent of the Mint at Philadelphia.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

January 7, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Pages 4 and 5 of one copy of your November bullion account current are herewith returned for correction as per pencil notations. The balance from last account of silver recoinage bullion was incorrectly stated, and the coinage therefrom omitted, with consequent errors in column footings.

The contract number on voucher No. 140, The Mountain States Telephone & Telegraph Co., has been corrected in the Bureau to read T4m-65 instead of T4m-68.

The gross amount earned, forwarded to page 3 of November payroll, has been corrected in the Bureau to read $3,839.71 instead of $3,882.23.

On the regular account current the item "Civil Service Retirement and Disability Fund" is accompanied by the symbol of the Salaries and Expenses Appropriation and by the year 1932; both are inapplicable and should be omitted in future.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 503

January 12, 1932.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
Denver, Colo.

Refer letter December twenty first requesting report loss on uncurrent and mutilated coin. When may we expect reply.

GRANT,
Director

January 12, 1932.

Mr. Frank E. Shepard,
Superintendent, U. S. Mint,
Denver, Colorado.

Dear Mr. Shepard:

On December 21st I sent you a table asking for certain information relative to various weights of coins on account of mutilation as distinguished from abrasion. It is realized that you may not have had on hand a stock of mixed coins which you could use to work out this table. The telegram forwarded to you this morning was for the purpose of discovering whether or not we might expect a reply from you within a few days. The object of this inquiry is to assist the committee appointed by the Secretary to more clearly define what is meant by a "mutilated coin".

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 503

January 12, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

SIR:

Receipt is acknowledged of your letter of January 9th.

This letter will be authority for you to purchase the graphite goods listed in the proposals enclosed with your letter from the Chicago-Naugatuck Crucible Company, at a cost of $405.00, it being understood that the proposal of that company was the most advantageous of five received.

The enclosures received with your letter are herewith returned.

Respectfully,

R. J. Grant,
Director of the Mint.
GR

RG104 E-235 Vol 503

January 15, 1932.

Contingent Expenses, Office of
Director of the Mint, 1932.

Superintendent United States Mint,
Denver, Colorado.

Accountable warrant fifteen thousand five hundred dollars mailed you January twelfth.

R. J. Grant,
Director Mint.

RG104 E-235 Vol 503

January 15, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Will you please advise the Bureau, as quickly as possible, of any changes you consider desirable in the penalties of the bonds of the following employees:

	Amt. of present bond
George F. W. Brierley, Weigh Clerk	$5,000
James Cain, Skilled Workman	3,000
Joseph Driscoll, Helper	3,000
Marshall H. White, Supt. Machinery	3,000
Karl G. Bell, Skilled Workman	3,000
Carl H. Krueger, Assistant Cashier	5,000
Farnum St. John, Clerk	5,000
Paul R. Hempel, Fore. Coining Room	5,000
John C. Wells, Supt. Coining Dept.	25,000

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 19, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Will you please cause the attached card to be filled in with the military record of Frederick N. Askin, Guard in your institution, and return to the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

January 21, 1932.

Honorable Frank E. Shepard,
Superintendent, U. S. Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of January 18th, relative to the penality of the bonds of employees at your Mint, with the recommendation that Mr. Wells' bond be reduced from $25,000 to $20,000.

I regret that I do not feel we can recommend this change for the reason that should we reduce the penalty of Mr. Wells' bond we would be required to reduce the penalties of the bonds of the Coiners. The Coiner at San Francisco is under a bond of $25,000 and at present, as you are aware, very little coinage is being done there. However, I do not think it wise to vitiate the importance of the position, even indirectly, by reducing the bond at this time.

Respectfully,

R. J. Grant,
Director of the Mint.

January 25, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Herewith find vouchers of Johnson and Higgins, insurance charges on shipments of minor coin during September, November and December, 4¢, 4¢ and 11¢ respectively. The rate $0.021875 per thousand dollars is correct, but verification of the amounts shipped should be made prior to payment.

Respectfully,

R J Grant,
Director of Mint.

OK

P F

RG104 E-235 Vol 503

January 26, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please forward copy of receipt issued for the additional $1.00 melting charge collected in December on October deposit No. 1059, to support the item on your December account current.

One copy of the December regular account current is returned for amendment as per pencil notations. Moneys deposited to your checking credit should not be shown on the account current. If you expect to handle unofficial telephone charges through the account current they should be shown as indicated. On the schedule of disbursements a separate column should be used for the disbursements under this subhead of Special Deposits, and on the voucher heading both the appropriation and the Special Deposit subhead should appear, with the amount chargeable against each. However, it is believed that less cumbersome procedure could be followed under paragraph 5 of General Regulations No. 40, by which the telephone operator could be required, on each toll call, to learn whether it is official or unofficial, and to promptly collect on the unofficial, unofficially transmitting such collections, via the chief clerk but not in the name or title of the Superintendent or Acting Superintendent, to the telephone company in time to keep charges for unofficial calls off the mint's bill.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

RG104 E-235 Vol 503

January 28, 1932.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
Denver, Colo.

Renewal bond mailed today. No occasion for anxiety on your part. Renewal date not necessarily to correspond with date of existing bond. Letter regarding closing accounts under present bond will follow.

O'REILLY,
Acting Director

OR

RG104 E-235 Vol 503

February 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $15,500.00

Respectfully,

R. J. Grant,
Director of the Mint.

P F

February 1, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Insurance voucher of Johnson & Higgins on minor coinage shipments during December, 1931, in the amount of 11¢, returned with your letter of January 29th, is herewith enclosed with request that payment to the United States Fire Insurance Company be made in the sum of 2¢ instead of 3¢, as indicated under the heading "Apportionment of Premiums". As indicated by you, this is essential because the amounts apportioned to the several companies exceeded by one cent the amount payable in the voucher.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 503

February 6, 1932.

Honorable Frank E. Shepard,
Superintendent, U. S. Mint,
Denver, Colorado.

My dear Mr. Shepard:

I have your letter of February 1st.

The Bureau has arranged to have your bond approved as of March 1st and this will give you time to have your accounts closed. I am telling you this merely to relieve you of any anxiety concerning the adjustment of your accounts under the new bond. A letter of directions will be sent to you in regard to them in plenty of time before March 1st.

With personal regards, I am

Very sincerely,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 503

February 8, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

For the information of your office, and for the purpose of completing the record, I have to advise you that Raymond M. Williamson, formerly employed as probationary helper in your institution, has been paid a refund under the act of May 29, 1930, amounting to $8.70, together with $1.07 interest, covering period of service ending June 30, 1929. The payment was made November 27, 1931, under claim No. R-346502.

Respectfully,

R. J. Grant,
Director of the Mint.